

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
WORKSHOP MEETING, APRIL 13, 2011 AT 7:00 P.M.
REGULAR MEETING, APRIL 13, 2011 AT 7:15 P.M.**

MINUTES

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, April 13, 2011.

The workshop meeting was called to order at 7:00 p.m. by Mr. Wilber, President, in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Douglas Camburn, Debra Challoner, Karl Ciak, Melissa Drew, Courtney Parks and Robert Wilber

MEMBERS ABSENT: Kevin Nelson

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 7, 2010 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 8, 2010.

WORKSHOP

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

March 2, 2011 – Regular Meeting & Closed Session
March 22, 2011 – Public Hearing & Closed Session

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew and Mr. Wilber
ABSTAIN: Mrs. Challoner, Mrs. Parks

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period February 26, 2011 through April 8, 2011 as follows:

Current Account April	\$181,263.31
Current Account March	20,746.00
Lunch Account	1,386.98

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of February 28, 2011, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of April 8, 2011, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of April 8, 2011 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Parks and Mr. Wilber

Mr. Wilber asked if there were any questions regarding minutes, bill list, etc. there were no questions and we moved on to committee reports.

COMMITTEE REPORTS

Policy Committee – Mrs. Drew reported that we would have our first reading of the policies presented by Strauss Esmay.

Finance Committee – Mr. Ciak reported that the Finance Committee met on Monday, February 28, 2011 and we went line for line on each budget item and we feel we are proposing a well put together liberal budget for the upcoming 2011-12 school year.

Buildings & Grounds – Mr. Camburn stated there was nothing new to report.

Personnel Committee – Mr. Wilber reported that we discussed this in closed session.

Community Goals – Mr. Nelson reported on a new project called the Art Puzzle Project which would be a school and town outreach program. The Puzzle Art installation and Collaborative Project is a growing art exhibition nationwide. Artists' young and old have contributed their individual voice collectively with other artists to form this historic puzzle art project. Mr. Nelson will gather more information and inquire if the Artists Guild would be interested in joining together to do this. It's a way that our students as well as town can be heard through art.

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolution was approved:

SUPERINTENDENT'S RECOMMENDATIONS**RECOMMENDATION TO APPROVE TENURED, NON-CERTIFICATED AND NON-TENURED STAFF**

RESOLVED, That the Board of Education approve the following list of personnel for employment for the 2011-12 school year.

Frank J. Frazee, CPA Business Administrator
 Lil Brendel, Board Secretary
 Cheryl Thomas, School Secretary
 Diane Biundo, Part-time Secretary
 Dawn Doherty, Preschool Teacher (Non-tenured)
 Jayne Baumann, Kindergarten Teacher
 Lisa Royer, 1st Grade Teacher
 Lynn Templeton, 2nd Grade Teacher
 Lori Romano, 3rd Grade Teacher
 Charlene Mass, 4th Grade Teacher
 Nina Rispoli 5th Grade Teacher (Non-tenured)
 Elizabeth Major, 6th Grade Teacher
 Michele LeBlanc, Special Ed Teacher
 Brooke Nelson, Special Ed Teacher
 Robert Czarniewski, Physical Education Teacher (50%)
 Judith Mekles, Nurse
 Diane Caputo, Computer, BSIP, GTE
 Donna Lister, World Language Teacher, (50%)
 Nicole Frizziola – Guidance, (50%)
 Debra Parks, Lunchroom Aide
 Barbara Parisi, Hands on Science Teacher & Playground Aide
 Cynthia Wood, Lunch Worker
 Nina Reffie, Preschool Aide
 Jennifer Gates – Special Ed Aide

Robert Czarniewski, Groundskeeper
George Perwo, Music Teacher (20%) (Tenured) 9/2/11
Carl Brodbeck, Instrumental Music

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew and Mr. Wilber
ABSTAIN: Mrs. Parks

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolutions were approved:

APPROVE JUDITH MEKLES AS TEACHER IN CHARGE

RESOLVED, That the Board of Education approve Judith Mekles as teacher in charge for the remainder of the 2010-11 school year (April – June 2011) at a cost of \$217.50.

APPROVE THE FOLLOWING SUBSTITUTE TEACHER

RESOLVED, That the Board of Education approve Elizabeth Smutz as a substitute teacher.

APPROVE THE FOLLOWING MANDATED POLICIES

RESOLVED, That the Board of Education approve the first reading of the following mandated policies presented by Strauss Esmay.

- 1230 Superintendent's Duties
- 1522 School Level Planning
- 2461 Special Education/Receiving Schools
- 5561 Use of Physical Restraint
- 6220 Budget Preparation
- 6820 Financial Reports

APPROVE THE FOLLOWING WORKSHOPS

RESOLVED, That the Board of Education approve the following workshops:

- Cheryl Thomas to attend two workshops on Criminal History and NJ Smart Training on April 5, 2011 and April 7, 2011 at Lacey Township High School.
- Lil Brendel to attend NJ Smart Training on April 7, 2011 at Lacey Township High School.

APPROVE THE ISLAND HEIGHTS TEACHER'S CONTRACT

RESOLVED, That the Board of Education approve the Island Heights Teacher's Contract as presented from July 1, 2011 through June 30, 2014.

CORRESPONDENCE

- Letter from Miss Doherty

APPROVE 2011-12 TUITION RATES

RESOLVED, That the Board of Education approve the 2011-12 Tuition rates at \$3,500.00 for new students and \$3,100.00 for returning students.

AUTHORIZE THE BUSINESS ADMINISTRATOR TO ENTER INTO AGREEMENT FOR CHILD STUDY TEAM SERVICES

RESOLVED, That the Business Administrator enter into an interlocal agreement for Child Study Team services with Berkeley Township Schools for \$30,000, a savings of \$15,000 per year.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Parks and Mr. Wilber

Announcements

Wednesday, April 27, 2011 – School Board Election Polls Open 2:00 p.m. to 9:00 p.m.

Wednesday, May 4, 2011 – Reorganization Meeting 6:00 p.m.

Upon motion of Mr. Wilber seconded by Mr. Camburn the meeting was adjourned at 7:25 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: LB 5/11/11