

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, APRIL 10, 2013 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, March 6, 2013.**

The meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Karl Ciak, Melissa Drew, Kate Frankovich, Matthew Tsucalas, Courtney Parks and Chris Urso

**MEMBERS ABSENT:** Kevin Nelson

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 4, 2013 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 8, 2013.

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolution was approved:

On April 10, 2013 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalas and Mr. Urso

The board meeting resumed session at 6:55 p.m.

**REGULAR MEETING**

Upon motion of Mr. Ciak seconded by Mrs. Frankovich he following resolution was approved:

**BOARD SECRETARY REPORTS**

**APPROVE MINUTES**

**RESOLVED,** That the Board of Education approve the minutes of the following meetings:

March 6, 2013 Regular Meeting & Closed Session  
March 25, 2013 Public Hearing

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Tsucalas and Mr. Urso

**ABSTAIN:** Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolutions were approved:

**APPROVE PAYMENT OF BILLS**

RESOLVED, That the Board of Education approve the payment of bills for the period March 2, 2013 through April 5, 2013 as follows:

Current Account	\$188,165.00
Lunch Account	1,682.30

**APPROVE FINANCIAL REPORTS**

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of February 28, 2013, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of April 5, 2013, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of April 5, 2013 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Upon motion of Mr. Tsucalas seconded by Mrs. Frankovich the following resolution was approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

Upon motion of Mr. Tsucalas seconded by Mrs. Frankovich the following resolution was approved:

**APPROVE TENURED, NON-CERTIFICATED AND NON-TENURED STAFF**

RESOLVED, That the Board of Education approve the following list of personnel for employment for the 2013-14 school year.

Frank J. Frazee, CPA Business Administrator  
Lil Brendel, Board Secretary  
Cheryl Thomas, School Secretary  
Dawn Doherty, Teacher  
Jayne Baumann, Kindergarten Teacher  
Lisa Royer, 1<sup>st</sup> Grade Teacher  
Lynn Templeton, 2<sup>nd</sup> Grade Teacher  
Nina Dosio, 3<sup>rd</sup> Grade Teacher  
Charlene Mass, 4<sup>th</sup> Grade Teacher  
Elizabeth Major 5<sup>th</sup> Grade Teacher  
Lori Romano, 6<sup>th</sup> Grade Teacher  
Michele LeBlanc, Special Ed Teacher  
Brooke Nelson, Special Ed Teacher  
Robert Czarniewski, Physical Education Teacher (50%)  
Judith Mekles, Nurse  
Diane Caputo, Computer, BSIP, GTE  
Brooke Borel – Guidance, (60%)  
Barbara Parisi, Hands on Science Teacher & Playground Aide  
Cynthia Wood, Lunch Worker  
Kaitlyn Prior, Special Ed Teacher, Lunch Aide  
Robert Czarniewski, Groundskeeper  
Jessica Thompson, Music Teacher (20%)  
Card Brodbeck, Instrumental Music

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

**APPROVE THE FOLLOWING MANDATED POLICIES**

**RESOLVED,** That the Board of Education approve the second reading of the following mandated policies presented by Strauss Esmay.

- 0132 Executive Authority
- 2415 No Child Left Behind
- 2468 Independent Education Evaluations
- 8505 School Nutrition

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

**APPROVE THE 2013-14 SCHOOL CALENDAR**

**RESOLVED,** That the Board of Education approve the 2013-14 school calendar as presented.

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

**APPROVE SUBSTITUTE NURSE**

**RESOLVED,** That the Board of Education approve Kate Camburn as a substitute nurse at the rate of \$70.00 per day.

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Tsucalas and Mr. Urso

**ABSTAIN:** Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolution was approved:

**APPROVE TUITION STUDENTS FOR THE 2013-14 SCHOOL YEAR**

**RESOLVED,** That the Board of Education approve B.A. and N.P. as tuition students for the 2013-14 school year.

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalas and Mr. Urso

**ABSTAIN:** Mrs. Drew

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolution was approved:

**APPROVE THE FOLLOWING WORKSHOP**

**RESOLVED,** That the Board of Education approve Loren Fuhring to attend JASA workshop at the Caesars Atlantic City at a cost of \$425 on May 20-22, 2013 and overnight stay at Caesars not to exceed \$400.00.

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolution was approved:

**RESOLVED, That the Board of Education approve ESY program from July 9, 2013 until August 8, 2013 (Tuesdays-Thursdays from 9:00 am to 1:00 p.m.**

**BE IT FURTHER RESOLVED, That we approve Dawn Doherty as the teacher at a cost of \$1800.00 and Nina Dosio as the aid at a cost of \$750.00.**

**ROLL CALL:**

**AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalac and Mr. Urso**

**Upon motion of Mrs. Frankovich seconded by Mr. Tsucalac the following resolution was approved:**

**APPROVE SECURITY AND FIRE DRILLS FOR MARCH 2013**

**RESOLVED, That the Board of Education approve the security and fire drills for March 2013.**

**ROLL CALL:**

**AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalac and Mr. Urso**

**Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolution was approved:**

**APPROVE MISS DOHERTY'S REQUEST TO WALK FOR A CAUSE (POAC) ON APRIL 28, 2013**

**RESOLVED, That the Board of Education approve Miss Doherty's request to participate in a walk for cause (POAC) on April 28, 2013.**

**ROLL CALL:**

**AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalac and Mr. Urso**

**Upon motion by Mrs. Frankovich seconded by Mrs. Parks the following resolution was approved:**

**APPROVE NAMING THE MULTI-PURPOSE ROOM AFTER MR. CZ AT NO COST TO BOARD**

**RESOLVED, That the Board of Education approve the naming of the multi-purpose room after Mr. CZ at no cost to the Board and plaque to be approved by the Superintendent. Community member Mr. Mike Tsucalac will be fundraising and donating necessary time and the plaque.**

**ROLL CALL:**

**AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, and Mr. Urso**

**ABSTAIN: Mr. Tsucalac**

**Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolution was approved:**

**CLARIFYING THAT COMMUNITY GOALS COMMITTEE TO CREATE WALL OF FAME**

**RESOLVED, That the Board of Education clarify that community goals committee to create wall of fame at the Island Heights Grade School.**

**ROLL CALL:**

**AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalac and Mr. Urso**

**Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:**

**APPROVE THE WEEK OF JUNE 10-14, 2013 TO BE HALF DAYS FOR STUDENTS**

**RESOLVED, That the Board of Education approve the week of June 10-14, 2013 to be half days for students.**

**ROLL CALL:**

**AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalac and Mr. Urso**

**Wednesday, May 15, 2013 Regular Meeting – 6:15 p.m.**

**Privilege of the Floor**

**Ms. DeSanto asked about the structure of the board meetings. Mr. Frazee responded that we have changed the board meetings time to 6:15 p.m. and go into closed session and then resume the meeting once closed session is complete. We were advised by our attorney to conduct the meetings in this fashion.**

**Ms. DeSanto stated she was very disappointed that the art program was cut Mr. Frazee explained that due to state aid cuts we had to remove this program from our budget.**

**Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the meeting was adjourned at 7:30 pm.**

**Respectfully submitted:**

**Lil Brendel, Board Secretary  
APPROVED: LB 5/15/13**