

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REORGANIZATION MEETING, JANUARY 3, 2013**

MINUTES

MINUTES OF THE REORGANIZATION MEETING of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Thursday, January 3, 2013.

The meeting was called to order at 5:00 pm by Mr. Frazee. Mr. Frazee led the group in the flag salute.

PUBLIC ANNOUNCEMENT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner.

On December 21, 2012 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on December 28, 2012.

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ISLAND HEIGHTS, NEW JERSEY**

STATEMENT OF RESULTS

District No. 1 of the District School Election of Island Heights, County of Ocean, held on November 6, 2012 pursuant and in accordance with state law. The election was held at the Island Heights Borough Municipal Complex and the election was opened by the municipal clerk.

The polls were declared open at 2:00 pm and closed at 9:00 pm the results of the election as follows:

VOTES COUNTED FOR CANDIDATES (OFFICIAL)

<u>Three-Year Term</u>	<u>Total</u>
Matthew Tsucalas	387
Courtney K. Parks	528
Kate Frankovich	554
Chris Urso	323
Write In	3

Mr. Frazee administered the oath of office to Mr. Tsucalas, Mrs. Parks and Mrs. Frankovich.

MEMBERS PRESENT: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mrs. Parks, Mr. Tsucalas

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, and Lil Brendel, Board Secretary

Upon motion of Mrs. Parks seconded by Mrs. Frankovich Mr. Urso was appointed to the Board of Education

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Tsucalas

Mr. Frazee administered the oath of office to Mr. Urso

ELECTION OF OFFICERS

Upon motion of Mrs. Frankovich seconded by Mrs. Drew, Mr. Ciak was nominated for President. There were no other nominations.

ROLL CALL:

AYES: Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mr. Tsucalas and Mr. Urso

NAYES: Mrs. Parks

ABSTAIN: Mr. Ciak

Mr. Ciak was elected President.

Upon motion of Mrs. Frankovich seconded by Mr. Nelson, Courtney Parks was nominated for Vice President. There were no other nominations.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mr. Tsucalas and Mr. Urso

ABSTAIN: Mrs. Parks

Mrs. Parks was elected Vice President.

APPOINTMENTS

Upon motion of Mr. Ciak seconded by Mrs. Parks the annual meeting notice was approved as presented. (See attached).

Upon motion of Mr. Ciak, seconded by Mrs. Parks, the following appointments were approved:

OFFICIAL DEPOSITORIES

RESOLVED, That the Board of Education designate the following as Official Depositories of funds of the Island Heights School District until next reorganization meeting.

Ocean First Bank

OFFICIAL NEWSPAPERS

RESOLVED, That the Board of Education designate the following newspaper to public matters of the Board of Education

Asbury Park Press

AGENCY COMPLIANCE OFFICER

RESOLVED, That the Board of Education approve Loren Fuhring as Agency Compliance Officer until next reorganization meeting.

AFFIRMATIVE ACTION OFFICER

RESOLVED, That the Board of Education approve Judith Mekles as Affirmative Action Officer until the next reorganization meeting.

504 COMMITTEE COORDINATOR

RESOLVED, that the Board of Education approve Loren Fuhring as 504 Committee Coordinator until the next reorganization meeting.

PURCHASING AGENT

RESOLVED, That the Board of Education approve Frank Frazee as the purchasing agent until the next reorganization meeting.

CONTRACTS TO BID THRESHOLD AND SET QUOTE THRESHOLD

RESOLVED, That the Board of Education authorize Frank Frazee to award contracts up to bid threshold, and set quote threshold until the next reorganization meeting.

APPROVE ASBESTOS MANAGEMENT OFFICER

RESOLVED, That the Board of Education approve Lil Brendel as Asbestos Management Officer until the next reorganization meeting.

APPROVE INDOOR AIR QUALITY DESIGNEE

RESOLVED, That the Board of Education approve Lil Brendel as Indoor Air quality designee until the next reorganization meeting.

APPROVE SAFETY & HEALTH DESIGNEE

RESOLVED, That the Board of Education approve Judy Mekles as safety and health designee until the next reorganization meeting.

APPROVE INTEGRATED PEST MANAGEMENT COORDINATOR

RESOLVED, That the Board of Education approve Lil Brendel as the Integrated Pest Management Coordinator until the next reorganization meeting.

APPROVE RIGHT TO KNOW OFFICER

RESOLVED, That the Board of Education approve Lil Brendel as the Right to Know Officer until the next reorganization meeting.

APPROVE CHEMICAL HYGIENE OFFICER

RESOLVED, That the Board of Education approve Judy Mekles as the Chemical Hygiene Officer until the next reorganization meeting.

APPOINT CUSTODIAN OF RECORDS

RESOLVED, That the Board of Education appoint Lil Brendel as the Custodian of Records until the next reorganization meeting.

APPOINT AHERA COORDINATOR

RESOLVED, That the Board of Education appoint Lil Brendel as AHERA Coordinator until the next reorganization meeting.

APPROVE TAX SHELTER ANNUITY COMPANY

RESOLVED, That the Board of Education designate the following tax shelter annuity company until the next reorganization meeting.

AXA Equitable

APPROVE PAYMENT OF BILLS BETWEEN BOARD MEETINGS

RESOLVED, That the Board of Education approve payment of Bills between Board Meetings.

APPROVE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCIES (STATE CONTRACTS)

RESOLVED, That the Board of Education approve Frank Frazee for procurement of goods and services through state agencies (state contracts).

PARLIAMENTARY PROCEDURES

RESOLVED, That the Board of Education adopt the policies of the board. Roberts Rules of Order Shall be Followed for the conduct of business.

RESOLVED, That the Board of Education approve the chart of accounts as per GAAP until the next reorganization meeting.

RESOLVED, That the Board of Education adopts the current board policies until the next reorganization meeting.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mrs. Parks, Mr. Tsucalac and Mr. Urso

Mr. Ciak asked that the Board of Education choose the committees that they wish to be a part of and we will approve the Board Committees at the January 9, 2013 board meeting.

Upon motion of Mrs. Parks seconded by Mrs. Frankovich the meeting was adjourned at 5:15 p.m.

RESPECTFULLY SUBMITTED:

LIL BRENDEL

BOARD SECRETARY

APPROVED: LB 2/13/13