

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
WORKSHOP MEETING, MAY 11, 2011 AT 7:00 P.M.  
REGULAR MEETING, MAY 11, 2011 AT 7:15 P.M.**

**M I N U T E S**

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, May 11, 2011.

The workshop meeting was called to order at 7:00 p.m. by Mr. Ciak, President, in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Douglas Camburn, Debra Challoner, Karl Ciak, Melissa Drew, Kate Frankovich, Kevin Nelson and Courtney Parks

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 5, 2011 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 9, 2011.

**WORKSHOP**

**REGULAR MEETING**

**BOARD SECRETARY REPORTS**

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolution was approved:

**APPROVE MINUTES**

**RESOLVED,** That the Board of Education approve the minutes of the following meetings:

April 13, 2011 Regular Meeting & Closed Session  
May 4, 2011 Reorganization Meeting

**ROLL CALL:**

**AYES:** Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, and Mrs. Parks

**ABSTAIN:** Mrs. Frankovich and Mr. Nelson

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolutions were approved:

**APPROVE PAYMENT OF BILLS**

**RESOLVED,** That the Board of Education approve the payment of bills for the period April 9, 2011 through May 6, 2011 as follows:

|                 |              |
|-----------------|--------------|
| Current Account | \$178,342.24 |
| Lunch Account   | 1,667.06     |

**APPROVE FINANCIAL REPORTS**

**RESOLVED,** That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of March 31, 2011, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of May 6, 2011, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of May 6, 2011 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

**AYES:** Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

Mr. Ciak presented the Board with his committee assignments which are as follows Curriculum Committee: Courtney Parks, Chair, Melissa Drew and Karl Ciak members, Policy Committee: Melissa Drew, Chair, Members: Kevin Nelson and Kate Frankovich, Community Goals: Kevin Nelson, Chair, Members: Courtney Parks and Melissa Drew. Personnel Committee: Karl Ciak, Chair, Members: Doug Camburn and Debra Challoner, Finance Committee: Debra Challoner, Chair, Members: Doug Camburn and Courtney Parks, Liaison to CRHS – Kevin Nelson, Liaison to Island Heights – Karl Ciak and Liaison to Ocean County School Boards – Kate Frankovich.

**COMMITTEE REPORTS**

Policy Committee – Mrs. Drew reported that we would have our second reading of the policies presented by Strauss Esmay.

Buildings & Grounds – Mr. Camburn stated the committee evaluated a tree in front of school that needs to be removed. Mrs. Brendel will get prices and report her findings.

Personnel Committee – Mr. Ciak stated we discussed in closed session.

Community Goals – Mr. Nelson reported on the new art project called the Art Puzzle Project which would be a school and town outreach program. The Island Heights PTO and Surf Taco will fund this project and Mr. Nelson, Mr. Kelly and Mrs. Fuhring will pick a date and do this project.

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**APPROVE PROFESSIONAL WORKSHOPS**

**RESOLVED**, That the Board of Education approve the following professional workshop:

Loren Fuhring to attend School Board's Spring Conference in Long Branch on May 23-24, 2011 mileage not to exceed \$44.00

**APPROVE PROFESSIONAL LEAVE**

**RESOLVED**, That the Board of Education approve professional leave of absence, without pay, for Ned Perwo (Music Teacher) for the month of June.

**DISCUSSION**

Child Study Team

**CORRESPONDENCE**

Letter from Mrs. Mekles

**APPROVE SALARY RESOLUTION**

**RESOLVED**, That the Board of Education approve the salary resolution for the 2011-12 school year for the support staff as presented.

**ROLL CALL:**

**AYES:** Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolution was approved:

**APPROVE THE FOLLOWING MANDATED POLICIES**

**RESOLVED**, That the Board of Education approve the second reading of the following mandated policies presented by Strauss Esmay.

1230 Superintendent's Duties  
1522 School Level Planning  
2461 Special Education/Receiving Schools  
5561 Use of Physical Restraint  
6220 Budget Preparation  
6820 Financial Reports

**ROLL CALL:**

**AYES:** Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew and Mrs. Parks

**ABSTAIN:** Mr. Nelson and Mrs. Frankovich

**Announcements**

Wednesday, June 15, 2011 – Regular & Workshop Meeting 7:00 p.m. Executive Session 6:15 p.m.

Upon motion of Mr. Ciak seconded by Mrs. Challoner the meeting was adjourned at 7:30 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary  
APPROVED: LB 6/15/11