

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
WORKSHOP MEETING, JUNE 15, 2011 AT 7:00 P.M.
REGULAR MEETING, JUNE 15, 2011 AT 7:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, June 15, 2011.

The workshop meeting was called to order at 7:00 p.m. by Mr. Camburn, Acting President, Karl Ciak appointed Mr. Camburn as the Acting President in the Island Heights Grade School large group room. The Acting President led the group in the flag salute.

MEMBER PRESENT: Douglas Camburn, Debra Challoner, Melissa Drew, Kate Frankovich and Kevin Nelson

MEMBERS ABSENT: Karl Ciak and Courtney Parks

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 5, 2011 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 9, 2011.

WORKSHOP

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Camburn seconded by Mrs. Challoner the following resolutions were approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

May 11, 2011 Regular Meeting & Closed Session

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mrs. Drew, Mrs. Frankovich and Mr. Nelson

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period May 7, 2011 through June 10, 2011 as follows:

Current Account	\$177,960.22
Lunch Account	2,869.88

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of April 30, 2011, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of June 10, 2011, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of June 10, 2011 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mrs. Drew, Mrs. Frankovich and Mr. Nelson

COMMITTEE REPORTS

Policy Committee – Mrs. Drew reported that we would have our first reading of the following mandated policies presented by Strauss Esmay.

Buildings & Grounds – Mr. Camburn reported Weatherproofing Technologies Inc. was doing a follow up and warranty inspection of the gym roof. We will need to repair fleshing & caulking by the kitchen area where the lower roof meets the higher roof and masonry block on wall needs repair as well. He also reported that we received two price quotes for the tree in the front of the school. The quotes were \$1500 and \$2200 and the removal will be done the week of June 27, 2011. Central Regional came and cleaned up the garden area and spread mulch from the Boro of Island Heights. The committee will be taking a walk through to see if any other projects need to be done over the summer.

Community Goals – Mr. Nelson reported that the Tim Kelley project was very successful. Surf Taco, Island Heights PTO and the Board funded the project. Mr. Kelley will pick and bring to Middleton Arts Center and then on to NYC. Mrs. Fuhring thanked Mr. Nelson for taking on the project and good time had by all that participated.

Finance Committee – Mrs. Challoner reported that the Finance Committee will be looking at our legal bills and where we stand for upcoming costs. Mrs. Challoner also added that the Puzzle Project was great.

Curriculum – Mrs. Fuhring reported that she spoke with Mrs. Parks and they will be working on grants for Island Heights School District in the next few weeks.

Upon motion of Mr. Camburn seconded by Mrs. Challoner the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

APPROVE SALARY RESOLUTIONS

RESOLVED, That the Board of Education approve the salary resolutions as presented for the 2011-12 school year.

APPROVE PRESCHOOL DISABLED SPECIAL EDUCATION PROGRAM FOR SUMMER 2011

RESOLVED, That the Board of Education approve preschool disabled special education program from July 5, 2011-August 11, 2011 (Tuesday-Thursdays) from 9:00 am to 12:00 pm.

APPROVE EXTENDED SCHOOL YEAR EMPLOYEES

RESOLVED, That the Board of Education approve Dawn Doherty as our preschool teacher for the extended school year at a cost of \$1800.

Also be it RESOLVED, That the Board of Education approve Nina Reffie, Lisa Royer and Nina Rispoli as Aides in the preschool program at a cost of \$750 each employee.

APPROVE TUITION STUDENTS

RESOLVED, That the Board of Education approve O.C., H.G., I.E. and C.P. in Kindergarten, V.B. in 2nd Grade and S.B. in 5th Grade.

APPROVE THE FOLLOWING MANDATED POLICIES:

RESOLVED, That the Board of Education approve the first reading of the following mandated policies:

- 5512 – Harassment, Intimidation & Bullying
- 5600 - Pupil Discipline/Code of Conduct
- 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and other Drug Abuse

The Board of Education will recognize the 2011 Student of the Year, Daniel Barney and the Board of Education will recognize the 2011 Teacher of the Year, Diane Caputo.

Mrs. Fuhring presented Daniel Barney on behalf of the Board of Education a gift card for being chosen Student of the Year. She also presented Mrs. Caputo with a bouquet of flowers for all of her hardwork and dedication with all the changes she experienced this school year. Some of her new programs included the History Museum, Shoes for Haiti and the Mother’s Day Tea.

APPROVE ADVANCE EDUCATION ADVISEMENT COMPANY FOR 2011-12 SCHOOL YEAR

RESOLVED, That the Board of Education approve Advance Education Advisement Corporation as Related Services for Speech Therapy at a rate of \$68.50 per hour, Occupational Therapy at a rate of \$68.50 per hour and Physical Therapy at a rate of \$82.50 per hour beginning July 1, 2011 ending June 30, 2012.

APPROVE PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following workshops:

- Loren Fuhring to attend Annual Legal Workshop performed by Strauss Esmay on June 10, 2011 at Brookdale Community College.
- Lil Brendel to attend Systems 3000 for end of year training in Eatontown, NJ on June 6, 2011 mileage not to exceed \$25.00.

APPROVE PAYMENT FOR UNUSED SICK AND PERSONAL TIME

RESOLVED, That the Board of Education authorize the Board Secretary to make payment for unused sick and personal time in accordance with the provisions of the contracts.

APPROVE PETTY CASH FUND

RESOLVED, That the Board of Education approve a petty cash fund for the 2011-12 school year in the amount of \$350.00.

APPROVE REPRICING OF APPRAISAL RECORDS AND PROPERTY RECORD REPORT

RESOLVED, That the Board of Education approve the contract with Industrial Appraisal Company for the reviewing and preparing your report as of July 1, 2011 at a cost of \$350.00.

APPROVE GENERAL FUND AND DEBT SERVICES TAXES FOR THE 2011-12 SCHOOL YEAR

CURRENT EXPENSE	DUE DATE	AMOUNT
	July 6, 2011	\$135,993
	August 3, 2011	135,990
	September 7, 2011	135,990
	October 5, 2011	135,990
	November 2, 2011	135,990
	December 7, 2011	135,990
	January 4, 2012	135,990
	February 1, 2012	135,990
	March 7, 2012	135,990
	April 4, 2012	135,990

May 2, 2012	135,990
June 6, 2012	135,990
Total	\$1,631,883
DEBT SERVICE	
October 5, 2011	\$73,988
April 4, 2012	12,922

APPROVE NECESSARY TRANSFERS AND PAYMENT OF BILLS IN THE 2010-11 BUDGET

RESOLVED, That the Board of Education authorize the Board Secretary, with the approval of the Superintendent to make any transfers necessary between June 16 and June 30, 2011. The transfers and bills list will be approved at the July 2011 board meeting.

APPROVE INTERLOCAL AGREEMENT WITH CENTRAL REGIONAL SCHOOL DISTRICT FOR THE 2011-2012 SCHOOL YEAR

RESOLVED, That the Board of Education approve interlocal agreement with Central Regional District for the 2011-12 school year at a cost of \$2.25 per lunch.

BE IT FURTHER RESOLVED, That the Board of Education approve the price of \$2.50 per

APPROVE INTERLOCAL AGREEMENT WITH BERKELEY TOWNSHIP FOR CUSTODIAL SERVICES

RESOLVED, That the Board of Education enter into an interlocal agreement with Berkeley Township School District for the 2011-12 school year at a rate of \$73,000.

APPROVE ESY FOR SPECIAL EDUCATION STUDENT

RESOLVED, That the Board of Education approve L.V. to attend Cedar Creek School from July 5, 2011 to August 11, 2011 from 8:00 a.m. to 1:00 p.m Mondays-Thursdays at a cost of \$2480.

APPROVE THE MAINTENANCE AGREEMENT FOR SOFTWARE FOR THE 2011-2012 SCHOOL YEAR

RESOLVED, That the Board of Education approve the contract for software support with Morris Computer Systems LLC for the annual amount of \$1,500 and \$500 per month beginning July 1, 2011 – June 30, 2012.

APPROVE EXTENDED SCHOOL YEAR NURSE

RESOLVED, That the Board of Education approve Judith Mekles as school nurse for the pre-school program at a rate of \$200.00 per week not to exceed \$1,200.00.

CORRESPONDENCE:

- Letter from Mrs. Mekles
- Letter from Berkeley School District

Mrs. Fuhring will write a letter to Berkeley Township on behalf of the Board that we are in receipt of letter and have no interest.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mrs. Drew, Mrs. Frankovich, and Mr. Nelson

Upon motion of Mr. Camburn seconded by Mrs. Drew the following resolutions were approved:

ACCEPT RESIGNATION

RESOLVED, That the Board of Education accept the resignation of Jennifer Gates with deep regret.

APPROVE TRANSPORTATION FOR ESY PROGRAM

RESOLVED, That the Board of Education approve Central Regional School District to provide Transportation for ESY student from Island Heights to Cedar Creek Elementary School.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mrs. Drew, Mrs. Frankovich, and Mr. Nelson

Announcements

Wednesday, July 13, 2011 – Regular & Workshop Meeting 7:00 p.m. Executive Session 6:15 p.m.

Upon motion of Mr. Camburn seconded by Mrs. Frankovich the meeting was adjourned at 7:30 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: lb 7/13/11