

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, JULY 10, 2013 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, July 10, 2013.

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Karl Ciak, Melissa Drew, Kate Frankovich, Kevin Nelson, and Courtney Parks

MEMBERS ABSENT: Matthew Tsucalas and Chris Urso

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, School Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 4, 2013 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 8, 2013.

Mrs. Batyr introduced herself to the Board of Education and wanted to inquire about being on the Board of Education. Mr. Ciak stated that there was an election in November and she could become a write in. There are 3 seats available and only one person has applied.

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolution was approved:

On July 10, 2013 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

REGULAR MEETING

BOARD SECRETARY REPORTS

Mr. Ciak discussed that the June 12, 2013 closed session minutes at the request of Mrs. Parks be amended. Upon motion of Mr. Nelson seconded by Mrs. Drew the closed session minutes were amended from the June 12, 2013 meeting.

Upon motion of Mr. Nelson seconded by Mrs. Drew the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

June 12, 2013 – Regular and Closed Session

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mr. Nelson and Mrs. Parks

ABSTAIN: Mrs. Frankovich

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period June 7, 2013 through July 3, 2013 as follows:

Current Account July	\$85,082.86
Current Account June	\$ 5,191.94
Lunch Account June	154.62

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of May 31, 2013, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of July 3, 2013, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of July 3, 2013 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

COMMITTEE REPORTS

Curriculum – Mrs. Fuhring would like to have a curriculum meeting on July 24, 2013 at 10:00 am to discuss mission statement as well as choosing the Science Curriculum for this year.

Buildings & Grounds – Mr. Nelson reported that the county will be here sometime in August to build the berm and to fix the drainage problem.

Upon motion of Mrs. Frankovich seconded by Mr. Nelson the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

APPROVE SUBSTITUTE TEACHER SUB LIST

RESOLVED, That the Board of Education approve the attached list of substitute teachers.

APPROVE THE FOLLOWING POLICES

RESOLVED, That the Board of Education approve the second reading of the following mandated policies provided by Strauss Esmay.

- Introduction 1
- Introduction 2
- Policy 5117 Interdistrict Public School Choice (Revised)
- Policy 5120 Assignment of Pupils
- Policy 5300 Automated External Defibrillators
- Policy 5533 Pupil Smoking
- Policy 7434 Smoking in School Buildings and School Grounds

APPROVE THE MEMBERSHIP DUES

RESOLVED, That the Board of Education approve the membership dues for the 2013-14 school year as follows:

Board	NJSBA	\$1,576.05
Superintendent	NJ PSA	\$ 800.00
	NJASA	\$1,120.00
	AASA	195.00

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

Upon motion of Mrs. Drew seconded by Mrs. Parks the following resolutions were approved:

APPROVE THE FOLLOWING TRANSFERS

RESOLVED, That the Board of Education approve the following transfers as presented.

APPROVE INSURANCE FOR THE 7/1/13-6/30/14 POLICY TERM

RESOLVED, That the Board of Education approve New Jersey School Boards Insurance Group through Centric Insurance Agency, to provide the insurance package that includes Property, General Liability, Automobile (Hired & non-owner). Electronic Data Processing, DIC Flood/Earthquake, Crime (Public Employees), Boiler Machinery, School Leaders, Excess Liability and Workmen’s Compensation for a total cost of \$32,045.00.

APPROVE MONMOUTH OCEAN COUNTIES SHARED SERVICE INSURANCE FUND

RESOLVED, That the Board of Education approve MOCCSIF, a fund within the NJSBA Insurance Group from 2011-2014. (See attached resolution).

APPROVE REGISTRATION FOR 2013 ANNUAL NJSBA WORKSHOP

RESOLVED, That the Board of Education approve the registration for the 2013 Annual NJSBA workshop held in Atlantic City, NJ October 22-24, 2013 for Loren Fuhring and Lillian Brendel at a cost of \$300. All board members are invited to attend cost not to exceed \$1,000.00.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

Mrs. Parks stated that she felt that there was no need for Mrs. Brendel and Mrs. Fuhring to stay overnight at the workshop. She stated there was no need for two rooms. Mrs. Drew stated that a great deal of networking goes on in the evenings at these functions. Discussion arose.

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolution was approved:

APPROVE OVERNIGHT STAY

RESOLVED, That the Board of Education approve the overnight stay at NJSBA Convention at the Trump Taj Mahal October 22-24, 2013 at a cost not to exceed \$400.00 each for Loren Fuhring and Lillian Brendel.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, and Mr. Nelson

NAYES: Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

APPROVE TUITION STUDENTS

RESOLVED, That the Board of Education approve D.Y. and S.Y. for the 2013-14 school year.

APPROVE SUBMISSION SCHOOL CHOICE APPLICATION FOR THE 2014-2015 APPLICATION

RESOLVED, That the Board of Education approve the submission of the School Choice Application for the 2014-15 school year.

APPROVE RESOLUTION TO AMEND NJSBAIG BYLAWS

RESOLVED, That the Board of Education approve resolution to amend NJSBAIG Bylaws (See attached resolution).

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mr. Nelson the following resolution was approved:

RECOMMENDATION TO REDUCE THE ANNUAL TUITION RATE OF MORE THAN ONE CHILD IN ATTENDANCE TO THE ISLAND HEIGHTS SCHOOL

RESOLVED, That the Board of Education reduce the annual tuition of a second child by 10 percent and three or more children by 15 percent.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

Mr. Frazee discussed capital improvements to the Island Heights School. We would look to do roof repairs, heating and air conditioning and the upstairs bathrooms. There is \$400 million available in grants and we would be entitled to 40% percent of the cost, if we were to receive the grant. There would be a need of a referendum. Discussion arose.

Upon motion of Mrs. Frankovich seconded by Mr. Nelson the following resolution was approved:

AUTHORIZE BA TO ENGAGE AN ARCHITECT TO GET PLANS FOR ROD GRANT PROJECTS

RESOLVED, That the Board of Education authorize the business administrator to engage an architect to get plans for ROD grant projects.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

Mrs. Fuhring discussed our QSAC scores.
The scores were as follows:

DPR Areas	Initial Placement
Instruction and Program	98%
Fiscal Management	96%
Governance	100%
Operations	95%
Personnel	100%

As noted above, your district has satisfied at least 80% of weighted indicators in each of the five areas of the QSAC review process and has been designated as “high performing”. Please be advised that the QSAC regulations require your board of education to report these placement results at the next regularly scheduled board meeting.

Announcements

Wednesday, August 14, 2013 – NJSBA Workshop Board Goals 4:30 p.m.,
Regular Meeting 6:15 p.m.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the meeting was adjourned at 7:20 pm.

Respectfully submitted:

Lil Brendel, Board Secretary
APPROVED: lb 8/14/13