

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, DECEMBER 11, 2013 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, December 11, 2013.

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School gymnasium. The President led the group in the flag salute.

MEMBER PRESENT: Karl Ciak, Kate Frankovich, Kevin Nelson, Courtney Parks and Matthew Tsucalas

MEMBERS ABSENT: Melissa Drew and Chris Urso

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

No public at 6:20 p.m.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 4, 2013 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 8, 2013.

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolution was approved:

On December 11, 2013 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks, and Mr. Tsucalas

The board meeting resumed session at 6:30 p.m.

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mrs. Frankovich seconded by Mr. Nelson the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

November 13, 2013 – Regular Meeting & Closed Session

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Tsucalas

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period November 6, 2013 through December 6, 2013 as follows:

Current Account	\$205,212.24
Lunch Account	1,259.46

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of October 31, 2013, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of December 6, 2013, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of December 6, 2013 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks, and Mr. Tsucalas

Personnel – Mr. Ciak reported that the committee will be meeting with IHTA again on December 17, 2013.

Upon motion of Mr. Nelson seconded by Mr. Tsucalas the following resolutions was approved:

SUPERINTENDENT'S RECOMMENDATIONS

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: 1 (unfounded)

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson and Mr. Tsucalas

ABSTAIN: Mrs. Parks

Upon motion of Mr. Nelson seconded by Mr. Tsucalas the following resolutions were approved:

APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following professional workshops:

- Lil Brendel to attend Systems 3000, Eatontown, NJ end of year payroll training on December 9, 2013 at no cost mileage not to exceed \$ 21.60.

APPROVE USE OF FACILITIES

RESOLVED, That the Board of Education approve use of facilities for Ocean County Library to use gymnasium on March 24, 2014 for a performance by SurfFlight Theatre's "Bullies in the Hall".

APPROVE BUDGET CALENDAR

RESOLVED, That the Board of Education approve the 2013-14 budget calendar as follows:

- 1/8/14 Finance Committee meets to discuss the 2014-15 budget
- 1/25/14 All budget requests are due to board office
- 2/12/14 the Board of Education reviews the Budget
- 3/5/14 the Board of Education approves the Budget
- 3/24/14 the budget is submitted to the County Office

REQUEST A WAIVER FOR SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

RESOLVED, That the Board of Education request a waiver for the Special Education Medicaid Initiative (SEMI) Program for the 2014-15 school year.

APPROVE THE SECURITY & FIRE DRILLS FOR NOVEMBER & DECEMBER 2013

RESOLVED, That the Board of Education approve the security drills and fire drills for November and December 2013.

APPROVE THE FOLLOWING SUBSTITUTE TEACHER

RESOLVED, That the Board of Education approve the following substitute teacher.

- Shannon Scott

APPROVE THE SECOND READING OF THE FOLLOWING MANDATED POLICIES PRESENTED BY STRAUSS ESMAY

RESOLVED, That the Board of Education approve the second reading of the following mandated policies presented by Strauss Esmay.

- Policy 1240 – Evaluation of the Superintendent
- Policy 3142 Nonrenewal of Nontenured Teaching staff member
- Policy 3144 – Certification of Tenure Charges
- Policy 3221 – Evaluation of Teachers
- Policy 3222 – Evaluation of Teaching Staff Members, excluding teachers and administrators
- Policy 4146 – Nonrenewal of nontenured support staff member

CORRESPONDENCE:

Letter from Maureen DeSanto

Mrs. Fuhring reported that she spoke to our attorney, Ben Montenegro regarding Ms. DeSanto and she would not be allowed to be part of the CSA contract or evaluation or any discussion with the interlocal agreement with Lakehurst Board of Education.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks, and Mr. Tsucalas

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolution was approved:

APPROVE KAITLYN PRIOR AS SPECIAL EDUCATION TEACHER FOR THE REMAINDER OF THE 2013-14 SCHOOL YEAR

RESOLVED, That the Board of Education approve Kaitlyn Prior as Special Education Teacher for the remainder of the 2013-14 school year beginning January 2, 2014 at a cost of \$24, 294.60.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mrs. Parks, and Mr. Tsucalas

ABSTAIN: Mr. Nelson

No privilege of the floor.

Announcements

Wednesday, January 8, 2014 Reorganization Meeting – 6:00 p.m.

Wednesday, January 8, 2014 Regular Meeting 6:15 p.m.

Mrs. Parks asked Mrs. Fuhring about the flyer that went home from Toms River Fire House. Mrs. Fuhring stated that we do not usually send flyers regarding advertising of an event. She will look into it.

Mrs. Frankovich stated that the Holiday Concert was a huge success at Central Regional. The music teacher was great and the Band was great. Good time had by all.

Mrs. Fuhring wanted to thank Mr. Nelson and Mr. Urso for their service as board members.

Upon motion of Mr. Nelson seconded by Mr. Tsucalas the meeting was adjourned at 6:35 p.m.

Respectfully submitted:

**Lil Brendel, Board Secretary
APPROVED: LB 1/8/14**