

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, OCTOBER 8, 2014 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, October 8, 2014.**

The meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School gymnasium. The President led the group in the flag salute.

**MEMBER PRESENT:** Laura Batyr, Karl Ciak, Maureen DeSanto, Kate Frankovich, and Matthew Tsucalas

**MEMBERS ABSENT:** Melissa Drew and Courtney Parks

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, Ben Montenegro and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On February 5, 2014 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on February 10, 2014. On October 3, 2014 advance written notice was delivered to the Trenton Times and was published on October 6, 2014.

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolution was approved:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on \_October 8, 2014 at 6:15 P.M, and

WHEREAS, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

**NOW THEREFORE, BE IT RESOLVED,** by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Pending Litigation – OPRA/OPMA lawsuit- docket number OCN-L-703-14 – discussion of decision/appeal rights/resolution of litigation

**BE IT FURTHER RESOLVED,** The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**BE IT FURTHER RESOLVED,** that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq

This resolution shall become effective immediately.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mr. Tsucalas

The board meeting resumed session at 6:50 p.m.

**REGULAR MEETING**

Mrs. Fuhring and the Board of Education recognized the students for perfect scores on the 2014 NJ Ask Tests with a presentation of a plaque for each student.

Upon motion of Mrs. Frankovich seconded by Mrs. DeSanto the following resolution was approved:

**RESOLVED**, That the Board of Education recognize the following students for “Perfect Math Scores for the 2014 NJ ASK Tests to:

Leila Cavanaugh, Kelsey Corbett, Peter Taboada, Francesca Morrell and Timothy Werner

**RESOLVED**, That the Board recognize the following student for Perfect Score for Science for the 2014 NJ ASK Tests to:

Gordon Nelson

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mr. Tsucalas

**BOARD SECRETARY REPORTS**

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolutions were approved:

**APPROVE MINUTES**

**RESOLVED**, That the Board of Education approve the minutes of the following meetings:

September 10, 2014 – Regular Meeting & Closed Session

**APPROVE PAYMENT OF BILLS**

**RESOLVED**, That the Board of Education approve the payment of bills for the period September 6, 2014 through October 7, 2014 as follows:

Current Account	\$279,240.29
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**APPROVE FINANCIAL REPORTS**

**RESOLVED**, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of August 31, 2014, which are in agreement.

**APPROVE BOARD SECRETARY’S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of October 7, 2014, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION’S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of October 7, 2014 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mr. Tsucalas

**Curriculum:** The meeting was held last month and Mrs. Parks/via Mrs. Brendel passed out report and the Board accepted the committee report.

**Buildings and Grounds –** Mr. Tsucalas and committee met prior to board meeting and he will present his report next month.

**Finance -** The committee will meet next month prior to board meeting.

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Zero Incidences for September

APPROVE FIRE & SECURITY DRILLS FOR SEPTEMBER

RESOLVED, That the Board of Education approve the fire and security drills for September 2014.

APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following professional workshops:

- Lil Brendel and Cheryl Thomas to attend NJ Smart Workshop at Lacey Township High School on September 17, 2014.
- Brooke Borel to attend Ocean County CIACC meeting at Lacey Township High School on 10/24/14.
- Loren Fuhring, Kaitlyn Prior, Elizabeth Major and Brooke Borel to attend NJ State Bar Foundation for Safe School Climate on October 9, 2014 in New Brunswick mileage not to exceed \$32.00 per person.
- Loren Fuhring, Kaitlyn Prior and Brooke Borel to attend Strauss Esmay for Harassment, Intimidation and Bullying on October 15, 2014 – Kaitlyn and Brooke both sessions at a cost of \$150.00 each and Loren Fuhring afternoon only at a cost of \$100.

**ROLL CALL:**

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mr. Tsucalas

Upon motion of Mrs. Batyr seconded by Mrs. Frankovich the following resolutions were approved:

APPROVE EMERGENCY ADMINISTRATION OF POTASSIUM IODIDE

RESOLVED, That the Board of Education approve emergency administration of potassium iodide (Available in Board Office).

APPROVE "WEEK OF RESPECT"

WHEREAS, The Island Heights Board of Education recognizes the harmful impact of harassment and bullying on children and is committed to providing all of its students with safe and secure learning environment free from intimidation;

WHEREAS, The Island Heights Board of Education supports the intent of the Anti-Bullying Bill of Rights to protect our children, as well as the goal of previous law to enhance training and instruction to prevent harassment, intimidation and bullying. Now therefore be it

RESOLVED, That the Board of Education declares October 6-10, 2014 as a "Week of Respect".

APPROVE "SCHOOL VIOLENCE AWARENESS WEEK" AND HOLD PUBLIC HEARING ON SCHOOL VIOLENCE

RESOLVED, That the Board of Education approve "Violence Awareness Week", October 20-24, 2014.

It is further approved that the Board Secretary designate the October 8, 2014, Board of Education meeting as a public hearing on which the School Superintendent shall report to the Board of Education all acts of violence and vandalism which occurred in the school district during the previous year.

APPROVE SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documented "require" maintenance activities for each of its public facilities, and

WHEREAS, the required maintenance activities as listed in the document of school facility of the Island Heights School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their systems warranties valid,

NOW THEREFORE, Be it Resolved, that Island Heights Board of Education hereby authorizes the Superintendent to submit the Comprehensive Maintenance Plan for the Island Heights Board of Education in compliance with the Department of Education requirements.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mr. Tsucalas

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolutions were approved:

**APPROVE MEMBERSHIP DUES**

**RESOLVED,** That the Board of Education approve the membership dues for the 2014-15 school year as follows:

Superintendent	OCASA	\$250.00
Board	OCSBA	\$225.00

**APPROVE THE FOLLOWING CLASS TRIPS**

**RESOLVED,** That the Board of Education approve the following class trips:

- Grade 6 to attend Shop Rite on November 3, 2014 on Fischer Blvd at no cost transportation only
- Grade 4 to attend Holmdel Activity Center to build Lenape Longhouses on October 20, 2014 at a cost of \$190.40 plus transportation
- Grade 6 to attend Woodloche, in Lackawaxen Township, PA on June 9, 2015 and June 10, 2015
- Grade 6 Students to attend Toms River Country Club Lunch with Mr. CZ in October, December, March and April.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mr. Tsucalas

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolutions were approved:

**APPROVE THE SUBMISSION OF THE QSAC STATEMENT ASSURANCES AND DISTRICT PERFORMANCE REVIEW FOR 2014-15**

**RESOLVED,** That the Board of Education approve the submission of the QSAC Statement of Assurances and district performance review for 2014-15.

**APPROVE ANDREA BRIERLEY TO ASSIST R.D. IN AFTERSCHOOL ACTIVITIES**

**RESOLVED,** That the Board of Education approve Andrea Brierley to assist R.D. in afterschool activities at a cost of \$40 per hour.

**APPROVE SCOTT ROYER TO PROVIDE CPR CERTIFICATION CLASS**

**RESOLVED,** That the Board of Education approve Scott Royer to provide CPR Certification Class to 14 staff members at a cost of \$60 per person.

**APPROVE CHANGE IN CALENDAR**

**RESOLVED,** That the Board of Education approve change in calendar to a 1:00 p.m. dismissal on December 19, 2014.

**APPROVE LEGAL SETTLEMENT**

**RESOLVED,** That the Board of Education consent to settle the OPRA lawsuit in the amount of \$2500 to be paid by district's insurance carrier (NJSBAIG).

**APPROVE THE WAIVER FOR ACHIEVE NJ FOR ONE ADMINISTRATOR**

**RESOLVED,** That the Board of Education approve Achieve NJ for one administrator for the 2014-15 school year.

**APPROVE THE FOLLOWING MANDATED POLICIES**

**RESOLVED**, That the Board of Education approve the first reading of the mandated policies for the 2014-15 school year.

- Policy 1522 School Level Planning (Abolished)
- Policy 5305 Health Services Personnel
- Policy 5306 Health Services to Non-Public Schools
- Policy 5308 Student Health Records
- Policy 5310 Health Services
- Policy 5339 Screening for Dyslexia
- Policy 5530 Substance Abuse
- Policy 5600 Student Discipline/Code of Conduct
- Policy 5756 Transgender Students
- Policy 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mr. Tsucalas

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolution was approved:

**APPROVE THE FOLLOWING SUBSTITUTE NURSE FOR THE 2014-15 SCHOOL YEAR**

**RESOLVED**, That the Board of Education approve Katherine Carlson as a substitute nurse for the 2014-15 school year.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mr. Tsucalas

**Announcements**

Wednesday, November 12, 2014 – Regular Meeting 6:15 p.m.

**Old Business/New Business:** Mr. Ciak spoke about the wall of fame two people per year maybe a graduate or teacher.

The September 19, 2014 cleanup was a success at the Island Heights School.

**No Public Comment.**

Upon motion of Mr. Tsucalas seconded by Mrs. Frankovich the meeting was adjourned at 7:10 pm.

**Respectfully submitted:**

Lil Brendel, Board Secretary  
**APPROVED: LB 11/12/14**