

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, FEBRUARY 8, 2017 AT 5:30 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, February 8, 2017.

The meeting was called to order at 5:30 p.m. by Kate Frankovich, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Sara Bornebusch, Wayne Cimorelli, Maureen DeSanto, Melissa Drew, Kate Frankovich and Bob MacNeal

Courtney Parks arrived at 6:15 p.m.

ALSO PRESENT: Tim Rehm, Superintendent, Frank Frazee, Business Administrator, Bruce Padula, Board Attorney and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On February 2, 2017 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on February 4, 2017.

REGULAR MEETING

Bruce Padula, Board Attorney provided ethics training to the Island Heights Board of Education. He discussed the code of ethics and then backed it up with different cases.

Mr. Rehm and Mr. Frazee thanked Mr. Padula for doing the ethics training.

Upon motion of Mrs. Bornebusch seconded by Mrs. Drew the following resolution was approved:

BOARD SECRETARY REPORTS

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

January 11, 2017 – Regular Meeting & Closed session

ROLL CALL:

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mr. MacNeal and Mrs. Parks

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period February 1, 2017 through February 28, 2017 as follows:

Current Account	\$206,868.85
Lunch Account	2,544.11

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of December 31, 2016, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of February 3, 2017, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of February 3, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mr. MacNeal and Mrs. Parks

COMMITTEE REPORTS:

Finance Committee: Mr. MacNeal reported that the finance committee met on January 23, 2017 and discussed the budget line items and also the status of the current budget. They discussed the timelines for the 2017-18 budget and the public hearing. The next meeting will be scheduled after this Board meeting.

Curriculum Committee: Mrs. Parks stated that there will be a curriculum meeting after Kathy Winecoff does Board training. Mrs. Brendel reported that it would be prior to the March 8, 2017 board meeting at 5:30 p.m.

Policy Committee: Mrs. DeSanto stated she would have a meeting after the board training from School Boards.

Buildings & Grounds: Mr. Cimorelli will discuss with his members a meeting date.

Mr. Frazee reported on the construction and the contractors are eager to begin. The electricians will begin on March 6, 2017. The construction will be completed by August 25, 2017.

Mr. Rehm wanted to remind everyone about Theater Week February 27-March 3, 2017 funded by the PTO. The students will rehearse after school and the presentation will be at Central Regional on Friday, March 3, 2017 at 7:00 p.m.

Mr. Rehm discussed are green initiative and the report cards and map results will be on the Parent Portal.

The PSEG Grant was submitted for \$2,000 and we will be notified on March 17, 2017 if we are recipients.

The 100th day of school will be either Monday, February 13, 2017 or Tuesday, February 14, 2017 depending on weather.

We had an art fair on January 20, 2017 which was very successful. The students raised \$160 for art supplies.

Two students had a bake sale and raised \$251 to be sent to Children's Hospital Foundation.

Leila Cavanaugh won the spelling bee and will move on to the county bee sometime in March 2017.

Kindergarten roundup will be February 16, 2017. Our spring concert will be held on June 1, 2017 at Central Regional.

Upon motion of Mr. Cimorelli seconded by Mrs. Drew the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS**APPROVE THE SECURITY & FIRE DRILLS FOR JANUARY 2017**

RESOLVED, That the Board of Education approve the fire and security drills for January 2017.

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: Zero

APPROVE ACKNOWLEDGEMENT OF RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

RESOLVED, That the Board of Education approve acknowledgement of receipt of code of ethics for school board members

APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following professional workshops:

- Kelly Bulger to attend PARCC training at Forsgate Country Club in Monroe Township, NJ on February 14, 2017 at no cost mileage not to exceed \$25.00.
- Tim Legendre to attend NJAHPERD Convention on February 27, 2017 at a cost of \$60 plus mileage not to exceed \$23.00.

APPROVE THE FOLLOWING SUBSTITUTE TEACHERS

RESOLVED, That the Board of Education approve the following substitute teachers for the 2016-17 school year.

- Maryellen Suckow

ROLL CALL:

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mr. MacNeal and Mrs. Parks

Upon motion of Mr. Cimorelli seconded by Mrs. Drew the following resolutions were approved:

APPROVE THE FOLLOWING CLASS TRIPS

RESOLVED, That the Board of Education approve the following class trips:

- Grades K-1 to attend Algonquin Arts Theatre, Manasquan, NJ on February 27, 2017 at a cost of \$306 plus transportation.
- Grade 6 to attend Adventure Aquarium, Camden, NJ on May 30, 2017.
- Grade 5 to attend Summit Avenue Beach with Cattius Island seining Barnegat Bay on June 9, 2017 at no cost to the district.

ROLL CALL:

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. Drew, Mr. MacNeal, Mrs. DeSanto, Mrs. Frankovich and Mrs. Parks

ABSTAIN on Grade 6th Trip: Mrs. DeSanto, Mrs. Frankovich and Mrs. Parks

Upon motion of Mr. Cimorelli seconded by Mrs. Drew the following resolution was approved:

APPROVE USE OF THE FACILITIES

RESOLVED, That the Board of Education approve the use of the facilities for PTO for a dance on Saturday, February 11, 2017 from 5:00 p.m. to 9:00 p.m. at a cost of \$100.

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mr. MacNeal and Mrs. Parks

Announcements

Wednesday, March 8, 2017 – Regular Meeting 7:00 p.m.

Privilege of the Floor – Mrs. Wudzki and Mrs. DeSanto discussed items at the borough meeting and just wanted to reiterate confidentiality and the good relationship we have with each other.

Mr. Cimorelli had questions regarding our lunch program and whether the items we are serving our healthy such as hot dogs and nachos and cheese. Mr. Frazee stated that the foods are healthy and we follow the guidelines provided by School Nutrition Program by using the different foods groups. Mrs. Brendel stated she would reach out to Mr. Scarpula at Central Regional.

Upon motion of Mrs. Drew seconded by Mrs. Bornebusch the meeting was adjourned at 6:50 pm.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: LB 3/8/17