

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, APRIL 5, 2017 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, April 5, 2017.

The meeting was called to order at 6:15 p.m. by Kate Frankovich, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Sara Bornebusch, Wayne Cimorelli, Maureen DeSanto, Kate Frankovich, Bob MacNeal and Courtney Parks

MEMBERS ABSENT: Melissa Drew

ALSO PRESENT: Tim Rehm, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 5, 2017 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press and posted at the IH Post Office on January 9, 2017.

Upon motion of Mr. Tsucalas seconded by Mrs. Drew the following resolution was approved:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on April 5, 2017 at 6:17 P.M, and

WHEREAS, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel

BE IT FURTHER RESOLVED, The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

BE IT FURTHER RESOLVED, that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

This resolution shall become effective immediately.

ROLL CALL:

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. DeSanto, Mrs. Frankovich,, Mr. MacNeal and Mrs. Parks

The board meeting resumed session at 6:30 p.m.

REGULAR MEETING

Upon motion of Mrs. DeSanto seconded by Mr. Cimorelli the following resolutions were approved:

BOARD SECRETARY REPORTS

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

- March 8, 2017 – Regular Meeting
- March 8, 2017 – NJSBA Special Meeting Kathy Winecoff

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period April 1, 2017 through April 28, 2017 as follows:

Current Account \$197,715.69

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of February 28, 2017, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of March 31, 2017, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of March 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. DeSanto, Mrs. Frankovich,, Mr. MacNeal and Mrs. Parks

COMMITTEE REPORTS:

Policy Committee: This committee met and Mrs. DeSanto will report at our next meeting.

Mr. Rehm reported that NJSBA recognized Courtney Parks for being on the Board of Education for 10 years.

Our STEAM Fair will be on April 6, 2017 from 5:00-7:00 p.m.

PARCC testing will begin on April 24, 2017. Parent Portal will have grades posted on April 28, 2017.

Mr. Rehm also wished everyone a great spring break.

Graduation is June 21, 2017 at 10:30 a.m.

Mrs. DeSanto stated that the borough liaison and school liaison are working well together. Mr. MacNeal stated we need to improve communication.

Upon motion of Mr. Cimorelli seconded by Mrs. Bornebusch the following resolution was approved:

SUPERINTENDENT'S RECOMMENDATIONS
APPROVE TENURED, NON-CERTIFICATED AND NON-TENURED STAFF

RESOLVED, That the Board of Education approve the following list of personnel for employment for the 2017-18 school year.

Frank J. Frazee, CPA Business Administrator
Lil Brendel, Board Secretary
Cheryl Thomas, School Secretary
Jayne Baumann, Kindergarten Teacher
Diane Caputo, 1st Grade Teacher
Lisa Royer, 3rd Grade Teacher
Charlene Mass, 4th Grade Teacher
Elizabeth Major 5th Grade Teacher
Lori Romano, 6th Grade Teacher
Michele LeBlanc, Special Ed Teacher
Brooke Nelson, Special Ed Teacher
Nina Dosio, Special Ed Teacher
Kelley Fera, Special Ed Teacher
Tim Legendre, Physical Education Teacher (60%) (non-tenured)
Judith Mekles, Nurse
Kelly Bulger – Guidance, (non-tenured)
Kelly Torres – 2nd Grade Teacher, (non-tenured)
Barbara Parisi, Playground/Aide/STEAM Assistant
Cynthia Wood, Lunch Worker
Elizabeth Smutz, Secretary/Aide/Technology
Jacqueline Saives, World Language Teacher (non-tenured)
James Garibaldi, Custodian
Doug Morone, Custodian
Ed Crawford, Facilities Manager
Carl Brodbeck, Instrumental Music
Alison Walk, Music Teacher (non-tenured)

ROLL CALL:

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. DeSanto, Mrs. Frankovich,, and Mr. MacNeal
ABSTAIN: Mrs. Parks

Upon motion of Mr. Cimorelli seconded by Mrs. Bornebusch the following resolutions were approved:

APPROVE SECURITY AND FIRE DRILLS FOR MARCH 2017

RESOLVED, That the Board of Education approve the security and fire drills for March 2017.

APPROVE MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENTS

Number of Incidences: March – None

APPROVE THE FIRST READING OF THE FOLLOWING MANDATED POLICIES

RESOLVED, That the Board of Education approve the first reading of the following mandated policies:

- 0000.01 Introduction
- Policy 2320 Independent Study Programs (Abolished)
- Policy 2415 Unsafe School Choice
- Policy 2464 Gifted and Talented
- Policy 2467 Surrogate Parents and Foster Parents
- Policy 2622 Student Assessment
- Policy 3160 Physical Examination
- Policy 4160 Physical Examination
- Policy 5116 Education for Homeless

APPROVE POLICIES & PROCEDURES FOR ELIGIBILITY UNDER PART B OF THE IDEA STATEMENT OF ASSURANCES FOR 2016-17

RESOLVED, That the Board of Education approve policies and procedures for eligibility under Part B of the IDEA Statement of Assurances for 2016-17.

APPROVE AFFIRMATIVE ACTION OFFICER FOR THE 2017-18 SCHOOL YEAR

RESOLVED, That the Board of Education approve Kelly Bulger as the affirmative action officer for the 2017-18 school year.

APPROVE COMPREHENSIVE EQUITY PLAN

RESOLVED, That the Board of Education approve the Comprehensive Equity Plan for school years 2017-2019.

CHANGE CALENDAR FOR THE 16-17 SCHOOL YEAR

RESOLVED, That the Board of Education change the calendar for the last day of school to be June 21, 2017 and June 19-21, 2017 are half days.

USE OF FACILITIES

RESOLVED, That the Board of Education approve PTO for use of facilities for yoga classes on March 29, April 5, April 19, April 26, May 3 and May 10.

APPROVE SCHOOL NUTRITION VENDED MEALS CONTRACT WITH CENTRAL REGIONAL

RESOLVED, That the Board of Education approve the school nutrition vended meals contract with Central Regional at a cost of \$2.50 per meal and \$2 for delivery from July 1, 2017-June 30, 2018.

APPROVE THE FOLLOWING WORKSHOPS

RESOLVED, That the Board of Education approve the following workshops

- Tim Rehm to attend ESSA training on March 24, 2017 in Long Branch, NJ.
- Tim Rehm to attend NJASA Conference on May 18, 2017 at Caesar's Atlantic City at a cost of \$275.
- Tim Rehm to attend Strauss Esmay Law & Policy on June 2, 2017 at Brookdale Community College.

ROLL CALL:

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. DeSanto, Mrs. Frankovich,, Mr. MacNeal and Mrs. Parks

CORRESPONDENCE

National Assessment of Educational Programs

Mr. Rehm presented the NJ SMART District Performance Report to the Board for the 2015-16 school year. Discussion arose regarding attendance of students. Island Heights for the 2015-16 school year is at 11% with 15 plus absences.

Mr. Rehm also reported that there will be a OEM Meeting on April 19, 2017 in his office to discuss hosting a drill.

Announcements

Wednesday, May 10, 2017 - Regular Meeting – 6:15 p.m.
Wednesday, May 3, 2017 – Public Hearing 7:00 p.m.

Mr. Frazee reported that Central Regional will be dropping three cents for the upcoming budget.

The meeting was adjourned at 7:28 p.m.

Respectfully submitted:
Lil Brendel, Board Secretary
APPROVED: LB 5/10/17