

# ISLAND HEIGHTS BOARD OF EDUCATION

## ISLAND HEIGHTS, NEW JERSEY

REGULAR MEETING, WEDNESDAY, NOVEMBER 16, 2022

6:15 p.m.

### AGENDA

1. CALL TO ORDER - FLAG SALUTE
2. ROLL CALL
3. PUBLIC ANNOUNCEMENT - OPEN PUBLIC MEETINGS ACT

MEMBERS OF THE PUBLIC MAY DISCUSS AN AGENDA ITEM AT THIS TIME.  
NEW BUSINESS MAY BE DISCUSSED DURING PRIVILEGE OF THE FLOOR. PLEASE  
STATE YOUR NAME FOR THE RECORD.

4. APPROVE MINUTES

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE  
FOLLOWING MEETING:

October 12, 2022 – Regular Meeting & Closed Session

5. APPROVE PAYMENT OF BILLS

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE PAYMENT OF BILLS  
NOVEMBER 1, 2022 THROUGH NOVEMBER 30, 2022 AS FOLLOWS:

CURRENT ACCOUNT \$369,947.62

LUNCH ACCOUNT: 1,343.73

6. APPROVE FINANCIAL REPORTS

RESOLVED THAT THE BOARD OF EDUCATION APPROVE THE FINANCIAL REPORTS  
OF THE BOARD SECRETARY AND THE TREASURER OF SCHOOL MONEY, FOR THE  
MONTH OF SEPTEMBER 30, 2022, WHICH ARE IN AGREEMENT.

7. APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

PURSUANT TO N.J.A.C. 6A:23-2.11@3 I, FRANK J. FRAZEE, SCHOOL BUSINESS  
ADMINISTRATOR, CERTIFY THAT AS OF NOVEMBER 10, 2022, NO BUDGETARY LINE  
ITEM ACCOUNT HAS OBLIGATIONS AND PAYMENTS (CONTRACTED ORDER)  
WHICH IN TOTAL EXCEED THE AMOUNT APPROPRIATED BY THE DISTRICT BOARD  
OF EDUCATION PURSUANT TO N.J.S.A. 18A:22-8.1, THAT THE DISTRICT FINANCIAL  
ACCOUNTS HAVE BEEN RECONCILED AND ARE IN BALANCE.

8. **APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

THROUGH THE ADOPTION OF THIS RESOLUTION, WE THE ISLAND HEIGHTS BOARD OF EDUCATION, PURSUANT TO NJAC 6A22-2.11 (C) 4, CERTIFY THAT AS OF NOVEMBER 10, 2022 AFTER REVIEW OF THE SECRETARY'S MONTHLY FINANCIAL REPORT (APPROPRIATIONS SECTION) AND UPON CONSULTATION WITH THE BUSINESS ADMINISTRATOR AND OTHER APPROPRIATE DISTRICT OFFICIALS, THAT TO THE BEST OF OUR KNOWLEDGE, NO MAJOR ACCOUNT OR FUND HAS BEEN OVEREXTENDED IN VIOLATION OF NJAC 6A:22-2.11(C)4 1-vi AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO MEET THE DISTRICT'S FINANCIAL OBLIGATIONS FOR THE REMAINDER OF THE FISCAL YEAR.

9. **COMMITTEE REPORTS**

10. **PRINCIPAL'S REPORT**

11. **REPORT AND RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**

Attached

12. **ANNOUNCEMENTS**

Wednesday, December 7, 2022 Regular Meeting 6:15 p.m.

13. **UNFINISHED/NEW BUSINESS**

14. **PRIVILEGE OF FLOOR**

15. **EXECUTIVE SESSION – CONFIDENTIAL STUDENT INFORMATION**

16. **MEETING ADJOURNED**

SUPERINTENDENT'S RECOMMENDATIONS

1. MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

- Incidences October – One founded

2. RECOMMENDATION TO APPROVE THE SECURITY & FIRE DRILLS FOR OCTOBER 2022

RESOLVED, That the Board of Education approve the fire and security drills for October 2022

3. RECOMMENDATION TO APPROVE THE SUBMISSION OF THE STATEMENT OF ASSURANCE FOR THE SCHOOL SAFETY AND SECURITY PLAN FOR 2022-23.

RESOLVED, That the Board of Education approve the submission of the Statement of Assurance for the School Safety and Security Plan for the 2022-23 school year.

4. RECOMMENDATION TO APPROVE SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documented “require” maintenance activities for each of its public facilities, and

WHEREAS, the required maintenance activities as listed in the document of school facility of the Island Heights School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their systems warranties valid,

NOW THEREFORE, Be it Resolved, that Island Heights Board of Education hereby authorizes the Superintendent to submit the Comprehensive Maintenance Plan for the Island Heights Board of Education in compliance with the Department of Education requirements.

5. RECOMMENDATION TO ACCEPT DONATION FROM SILVERTON PEDIATRICS FOR RECESS EQUIPMENT

RESOLVED, That the Board of Education accept donation from Silverton Pediatrics for recess equipment in the amount of \$500.

6. RECOMMENDATION TO ACCEPT LETTER OF RESIGNATIONS FROM CHRYSANTHE PATESTOS AND SAMANTHA FITZMAURICE

RESOLVED, That the Board of Education accept the resignation letter from Chrysanthé Patestos and Samantha Fitzmaurice. (See attached).

7. RECOMMENDATION TO APPROVE LISA ROYER TO JOIN NJL2L FOR HER PRINCIPAL LICENSE AT A COST OF \$850.

RESOLVED, That the Board of Education approve Lisa Royer to join NJL2L for her Principal License at a cost of \$850.

ADDENDUM

NOVEMBER 16, 2022

1. RECOMMENDATION TO APPROVE THE FOLLOWING SUBSTITUTE CUSTODIAN

RESOLVED, That the Board of Education approve the following substitute custodian at a cost of \$16 per hour.

2. RECOMMENDATION TO APPROVE THE FOLLOWING SUBSTITUTE TEACHER

RESOLVED, That the Board of Education approve the following substitute teacher Ashley Saginario.

3. RECOMMENDATION TO APPROVE SHARED SERVICE AGREEMENT WITH OCEAN COUNTY COLLEGE PROFESSIONAL DEVELOPMENT FOR THE 2022-23 SCHOOL YEAR

RESOLVED, That the Board of Education approve shared service agreement with Ocean County College Professional Development for the 2022-23 school year at a cost of \$600.

4. RECOMMENDATION TO APPROVE THE 2019 MEMORANDUM OF AGREEMENT FOR THE 2022-23 SCHOOL YEAR

RESOLVED, That the Board of Education approve 2019 Memorandum of Agreement for the 2022-23 school year.

5. RECOMMENDATION TO APPROVE THE SCHOOL NURSE FOR THE REMAINDER OF THE 2022-23 SCHOOL YEAR

RESOLVED, That the Board of Education approve Meaghan Phillips school nurse for the remainder of the 2022-23 school year Step 5 Bachelors \$56,017 (pro-rated).

6. RECOMMENDATION TO APPROVE THE FOLLOWING CLASS TRIPS

RESOLVED, That the Board of Education approve the following class trips:

- Second grade trip to the Ocean County College Planetarium trip March 7, 2023 at a cost of \$264 plus transportation.
- Second grade trip to Algonquin Theater to see the Magic School Bus on May 24, 2023 at a cost of \$420 plus transportation.