

ISLAND HEIGHTS BOARD OF EDUCATION

ISLAND HEIGHTS, NEW JERSEY

REGULAR MEETING, WEDNESDAY, NOVEMBER 15, 2023

6:15 p.m.

AGENDA

1. CALL TO ORDER - FLAG SALUTE
2. ROLL CALL
3. PRESENTATION SAFETY PATROL – TIM REHM & LISA ROYER LIEUTENANT PAUL RUTLEDGE AND IHPD

Sophie Brodbeck, Sadie Cavabaugh, Laine Gugliocciello, Mia Heizler, Ava LaManna, Cooper Lovell, Kylie McDevitt, Riley Murt, Madden Orellana, Braydn Parks, Kurt Sabey, Stella Shearer and Summer Smith

4. PUBLIC ANNOUNCEMENT - OPEN PUBLIC MEETINGS ACT

MEMBERS OF THE PUBLIC MAY DISCUSS AN AGENDA ITEM AT THIS TIME. NEW BUSINESS MAY BE DISCUSSED DURING PRIVILEGE OF THE FLOOR. PLEASE STATE YOUR NAME FOR THE RECORD.

5. APPROVE MINUTES

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETING:

October 11, 2023 – Regular Meeting & Closed Session

6. APPROVE PAYMENT OF BILLS

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE PAYMENT OF BILLS NOVEMBER 1, 2023 THROUGH NOVEMBER 30, 2023 AS FOLLOWS:

CURRENT ACCOUNT \$297,821.11

LUNCH ACCOUNT: 1,901.71

7. APPROVE FINANCIAL REPORTS

RESOLVED THAT THE BOARD OF EDUCATION APPROVE THE FINANCIAL REPORTS OF THE BOARD SECRETARY AND THE TREASURER OF SCHOOL MONEY, FOR THE MONTH OF SEPTEMBER 30, 2023, WHICH ARE IN AGREEMENT.

9. **APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**
PURSUANT TO N.J.A.C. 6A:23-2.11@3 I, FRANK J. FRAZEE, SCHOOL BUSINESS ADMINISTRATOR, CERTIFY THAT AS OF NOVEMBER 10, 2023, NO BUDGETARY LINE ITEM ACCOUNT HAS OBLIGATIONS AND PAYMENTS (CONTRACTED ORDER) WHICH IN TOTAL EXCEED THE AMOUNT APPROPRIATED BY THE DISTRICT BOARD OF EDUCATION PURSUANT TO N.J.S.A. 18A:22-8.1, THAT THE DISTRICT FINANCIAL ACCOUNTS HAVE BEEN RECONCILED AND ARE IN BALANCE.

10. **APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**
THROUGH THE ADOPTION OF THIS RESOLUTION, WE THE ISLAND HEIGHTS BOARD OF EDUCATION, PURSUANT TO NJAC 6A22-2.11 (C) 4, CERTIFY THAT AS OF NOVEMBER 10, 2023 AFTER REVIEW OF THE SECRETARY'S MONTHLY FINANCIAL REPORT (APPROPRIATIONS SECTION) AND UPON CONSULTATION WITH THE BUSINESS ADMINISTRATOR AND OTHER APPROPRIATE DISTRICT OFFICIALS, THAT TO THE BEST OF OUR KNOWLEDGE, NO MAJOR ACCOUNT OR FUND HAS BEEN OVEREXTENDED IN VIOLATION OF NJAC 6A:22-2.11(C)4 1-vi AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO MEET THE DISTRICT'S FINANCIAL OBLIGATIONS FOR THE REMAINDER OF THE FISCAL YEAR.

11. **COMMITTEE REPORTS**

12. **PRINCIPAL'S REPORT**

13. **REPORT AND RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**
Attached

14. **ANNOUNCEMENTS**
Wednesday, December 6, 2023 Regular Meeting 6:15 p.m.

15. **UNFINISHED/NEW BUSINESS**

16. **PRIVILEGE OF FLOOR**

17. **EXECUTIVE SESSION – CONFIDENTIAL STUDENT INFORMATION**

18. **MEETING ADJOURNED**

SUPERINTENDENT'S RECOMMENDATIONS1. MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

- Incidences October – One founded

RESOLUTION AFFIRMING THE DECISION OF THE SUPERINTENDENT

HIB CASE NO. 2024-01

WHEREAS, the Board of Education has received the Superintendent's report of an investigation into an allegation of Harassment/Intimidation/Bullying ("HIB") assigned Case No. 2024-01 ; and WHEREAS, pursuant to N.J.S.A. 18A:37-15(d), the Superintendent has informed the appropriate parents/guardians of the students involved in these incidents with the following information: (1) the nature of the investigation; (2) whether the District found evidence of HIB; (3) whether discipline was imposed; and (4) whether services were provided to address the incident of HIB; and WHEREAS, the Board of Education has had the opportunity to review the Superintendent's recommendations with respect to the allegation of HIB and subsequent investigation. NOW, THEREFORE BE IT RESOLVED, that the Board hereby affirms the Superintendent's decision in HIB Case No. 2024-01 for the reasons set forth in the Investigation and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

2. RECOMMENDATION TO APPROVE THE SECURITY & FIRE DRILLS FOR OCTOBER 2023

RESOLVED, That the Board of Education approve the fire and security drills for October 2023

3. RECOMMENDATION TO APPROVE THE SUBMISSION OF THE STATEMENT OF ASSURANCE FOR THE SCHOOL SAFETY AND SECURITY PLAN FOR 2023-24.

RESOLVED, That the Board of Education approve the submission of the Statement of Assurance for the School Safety and Security Plan for the 2023-24 school year.

4. RECOMMENDATION TO APPROVE SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documented "require" maintenance activities for each of its public facilities, and

WHEREAS, the required maintenance activities as listed in the document of school facility of the Island Heights School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their systems warranties valid,

NOW THEREFORE, Be it Resolved, that Island Heights Board of Education hereby authorizes the Superintendent to submit the Comprehensive Maintenance Plan for the Island Heights Board of Education in compliance with the Department of Education requirements.

5. RECOMMENDATION TO APPROVE THE SECOND READING OF THE FOLLOWING MANDATED POLICIES PRESENTED BY STRAUSS ESMAY

RESOLVED, That the Board of Education approve the second reading of the following mandated policies presented by Strauss Esmay.

- Policy 2419 – School Threat Assessment Teams
- Policy 3212 – Teaching Staff Members Attendance
- Policy 4212 – Support Staff Members
- Policy 5111 – Eligibility of Resident/Nonresident Students
- Policy 8500 – Food Services

6. RECOMMENDATION TO APPROVE THE SECOND READING OF THE FOLLOWING POLICIES PRESENTED BY STRAUSS ESMAY

RESOLVED, That the Board of Education approve the second reading of the following policies presented by Strauss Esmay.

- Policy 1642.01 – Sick Leave
- Policy 2270 – Religion in the Schools
- Policy 3161 – Teaching Staff Members Examination for Cause
- Policy 3324 - Teaching Staff Members Right of Privacy
- Policy 4161 – Support Staff Members Examination for Cause
- Policy 4324 – Support Staff Members Right of Privacy
- Policy 5116 – Education of Homeless Children and Youths

7. RECOMMENDATION TO APPROVE THE ANNUAL PRESCHOOL OPERATIONAL PLAN UPDATE A FOR THE 2024-25 SCHOOL YEAR

RESOLVED, That the Board of Education approve the Annual Preschool Operational Plan Update A for the 2024-25 school year.

8. RECOMMENDATION TO APPROVE THE FOLLOWING STAFF MEMBER TO THE YEARBOOK FOR THE 2023-24 SCHOOL YEAR

RESOLVED, That the Board of Education approve Bailey Seltenrich as the yearbook advisor for the 2023-24 school year at a cost of \$800.

9. RECOMMENDATION TO APPROVE THE NJ SCHOOLS INSURANCE GROUP INDEMNITY AND TRUST AGREEMENT TO JOIN RENEW MEMBERSHIP

RESOLVED, That the Board of Education approve New Jersey School Boards Insurance Group Indemnity and Trust Agreement to join/renew membership from July 1, 2023-July 1, 2026. (See attached).

10. RECOMMENDATION TO APPROVE THE FOLLOWING SUBSTITUTE TEACHER FOR THE 2023-24 SCHOOL YEAR

RESOLVED, That the Board of Education approve the following substitute teacher for the 2023-24 school year.

- Leila Cavanaugh

ADDENDUM
NOVEMBER 15, 2023

**1. ISLAND HEIGHTS BOARD OF EDUCATION
RESOLUTION 2023-101**

**APPROVING HIRE OF CLASS III SPECIAL LAW ENFORCEMENT OFFICER TO
FOR THE 2023-2024 SCHOOL YEAR**

WHEREAS, the Board is authorized to appoint and/or hire, from time to time, special law enforcement officers; and,

WHEREAS, on November 15, 2023 Board adopted Resolution No. 2023-101_ authorizing the execution of a Shared Services Agreement with the Borough of Island Heights the hiring of a Class III Special Law Enforcement Officer; and,

WHEREAS, pursuant to that Shared Services Agreement, it is mutually agreed between the Borough and the Board that one (1) Class III Special Law Enforcement Officer be hired to assist in providing adequate security to the Island Heights School District; and,

WHEREAS, pursuant to N.J.S.A. 40A:14-146.10(e), the Borough Police Chief and Superintendent of Schools reviewed applications and confirmed the eligibility and qualifications of Michael Cipriano, and recommends Michael Cipriano to serve in the position of Class III Special Law Enforcement Officer; and,

WHEREAS, the Board agrees with the recommendation of the Borough Police Chief and Superintendent of Schools, and pursuant to the terms of the aforementioned Shared Services Agreement with the Borough of Island Heights, desires to hire Michael Cipriano to serve in the position of Class III Special Law Enforcement Officer in the Island Heights School District.

NOW, THEREFORE, BE IT RESOLVED that the Island Heights Board of Education, hereby authorizes and confirms the hire of Michael Cipriano as Class III Officer of the Island Heights School District for the 2023-2024 school year with an hourly compensation rate of \$31.00 per hour; and,

BE IT FURTHER RESOLVED, the Superintendent and any other applicable Board personnel are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the terms of this resolution.

2. **RESOLUTION OF THE ISLAND HEIGHTS BOARD OF EDUCATION APPROVING THE SHARED SERVICES AGREEMENT WITH BOROUGH OF ISLAND HEIGHTS FOR A SLEO III.**

WHEREAS, the Uniform Shared Services and Consolidations Act, N.J.S.A. 40A:65-1 authorizes local governmental entities to enter into an agreement, among other things, for the sharing of services; and

WHEREAS, the State of New Jersey has created a new class of special police officer, known as Special Law Enforcement Officer III ("SLEO III"), solely for the purpose of school security, as set forth in N.J.S.A. 40A:14-146.10 et seq.; and

WHEREAS, the Island Heights School District Board of Education ("Board") and the Borough of Island Heights ("Borough") wish to enter into an agreement under which the Borough agrees to provide the Board with an SLEO III, to be managed by the Borough Police Department ("Police Department"); and

WHEREAS, the Board desires to enter into a shared services agreement with the Borough for the provision of Class III Special Law Enforcement Officers ("SLEO") in accordance with N.J.S.A. 40A:14-146.10, to provide security for public schools; and

WHEREAS, the District has determined that it is in the best interest for the safety of its students and staff to utilize a Class III SLEO for the protection of its schools; and

NOW THEREFORE, BE IT RESOLVED that the School District of the Island Heights Board of Education hereby approves of the Shared Services Agreement with the Borough of Island Heights to provide Class III SLEOs in accordance with the terms and conditions set forth in the Shared Services Agreement; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute the Shared Services Agreement on its behalf.

3. **RECOMMENDATION TO APPROVE PROJECTION OF PRESCHOOL ENROLLMENT FOR THE 2024-25 SCHOOL YEAR**

RESOLVED, That the Board of Education that the Board of Education approve the projection of preschool enrollment for the 2024-25 that the Board of Education approve the projection of the preschool enrollment for the 2024-25 school year 12 age 3 students and 13 age 4 students.

4. **RECOMMENDATION TO APPROVE SHARED SERVICE AGREEMENT WITH OCEAN COUNTY COLLEGE PROFESSIONAL DEVELOPMENT FOR THE 2023-24 SCHOOL YEAR**

RESOLVED, That the Board of Education approve shared service agreement with Ocean County College Professional Development for the 2023-24 school year at a cost of \$600.