

**ISLAND HEIGHTS BOARD OF EDUCATION**  
**ISLAND HEIGHTS, NEW JERSEY**  
**REGULAR MEETING, WEDNESDAY, MAY 10, 2023**

**5:45 pm**

*AGENDA*

1. CALL TO ORDER - FLAG SALUTE
2. ROLL CALL
3. EXECUTIVE SESSION - PERSONNEL
4. RECOGNIZE UNSUNG HERO 2023 – TEAGAN MCGARRY
5. RECOGNIZE TEACHER OF THE YEAR 2023 – BAILEY SELTENRICH
6. PUBLIC ANNOUNCEMENT - OPEN PUBLIC MEETINGS ACT

MEMBERS OF THE PUBLIC MAY DISCUSS AN AGENDA AT THIS TIME.  
NEW BUSINESS MAY BE DISCUSSED DURING PRIVILEGE OF THE FLOOR. PLEASE  
STATE YOUR NAME FOR THE RECORD.

7. APPROVE MINUTES

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE  
FOLLOWING MEETING:

April 5, 2023 – Regular Meeting  
April 26, 2023– Public Hearing & Executive Session

8. APPROVE PAYMENT OF BILLS

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE PAYMENT OF BILLS  
FROM MAY 1-31, 2023, AS FOLLOWS:

CURRENT ACCOUNT \$341,630.45  
LUNCH ACCOUNT            998.40

9. APPROVE FINANCIAL REPORTS

RESOLVED THAT THE BOARD OF EDUCATION APPROVE THE FINANCIAL REPORTS  
OF THE BOARD SECRETARY AND THE TREASURER OF SCHOOL MONEY, FOR THE  
MONTH OF MARCH 31, 2023, WHICH ARE IN AGREEMENT.

**10. APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

PURSUANT TO N.J.A.C. 6A:23-2.11@3 I, FRANK J. FRAZEE, SCHOOL BUSINESS ADMINISTRATOR, CERTIFY THAT AS OF MAY 5, 2023, NO BUDGETARY LINE ITEM ACCOUNT HAS OBLIGATIONS AND PAYMENTS (CONTRACTED ORDER) WHICH IN TOTAL EXCEED THE AMOUNT APPROPRIATED BY THE DISTRICT BOARD OF EDUCATION PURSUANT TO N.J.S.A. 18A:22-8.1, THAT THE DISTRICT FINANCIAL ACCOUNTS HAVE BEEN RECONCILED AND ARE IN BALANCE.

**11. APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

THROUGH THE ADOPTION OF THIS RESOLUTION, WE THE ISLAND HEIGHTS BOARD OF EDUCATION, PURSUANT TO NJAC 6A22-2.11 (C) 4, CERTIFY THAT AS OF MAY 5, 2023 AFTER REVIEW OF THE SECRETARY'S MONTHLY FINANCIAL REPORT (APPROPRIATIONS SECTION) AND UPON CONSULTATION WITH THE BUSINESS ADMINISTRATOR AND OTHER APPROPRIATE DISTRICT OFFICIALS, THAT TO THE BEST OF OUR KNOWLEDGE, NO MAJOR ACCOUNT OR FUND HAS BEEN OVEREXTENDED IN VIOLATION OF NJAC 6A:22-2.11(C)4 1-vi AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO MEET THE DISTRICT'S FINANCIAL OBLIGATIONS FOR THE REMAINDER OF THE FISCAL YEAR.

**12. COMMITTEE REPORTS**

**13. PRINCIPAL'S REPORT**

**14. REPORT AND RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**

Attached

**15. ANNOUNCEMENTS**

Wednesday, June 14, 2023 – Regular Meeting 6:15 pm

**16. UNFINISHED/NEW BUSINESS**

**17. PRIVILEGE OF FLOOR**

**18. MEETING ADJOURNED**

**SUPERINTENDENT'S RECOMMENDATION**

**1. RECOMMENDATION TO APPROVE TENURED, NON-CERTIFICATED AND NON-TENURED STAFF**

**RESOLVED**, That the Board of Education approve the following list of personnel for employment for the 2023-24 school year.

Lisa Royer, Principal  
Frank J. Frazee, CPA Business Administrator  
Lil Brendel, Board Secretary  
Elizabeth Smutz, School Secretary  
Dorothea Jansen, Secretary  
Diane Caputo, Classroom Teacher  
Kelly Torres, Classroom Teacher  
Jessica Christiansen, Teacher  
Michael Bruner, Classroom Teacher  
Elizabeth Major, Classroom Teacher  
Lori Romano, Classroom Teacher  
Michele LeBlanc, Special Ed Teacher, LDTC  
Brooke Nelson, Special Ed Teacher  
Megan Shoemaker, Classroom Teacher, (non-tenured)  
Evan Gingrich, Special Ed Teacher, (non-tenured)  
Bailey Seltenrich, Classroom Teacher  
Jennifer Wisniewski, Preschool Teacher (non-tenured) pro-rated  
Chrisie Stankowitz, Social Worker (non-tenured)  
Tim Legendre, Physical Education Teacher  
Meaghan Phillips, Nurse (non-tenured)  
Emma Zermane, Guidance  
Michelle Brick, Music Teacher/Instrumental Music, tenured 9/2/2023  
Stephanie Kitzmiller, Art Teacher, Aide (non-tenured)  
Cynthia Wood, Lunch Worker  
Doug Morone, Custodian  
Kelly Blanco-Cubero, Custodian  
Ed Crawford, Facilities Manager  
Kathleen Angellella, Aide  
Carol Shipman, Preschool Teacher/Aide  
Giana Crosby, Aide  
Lorraine Poling, Aide  
Laura Fox-Molganri Preschool Aide  
Domenica Bracco, Preschool Aide

**2. RECOMMENDATION TO APPROVE MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Number of Incidences: April – Zero

3. **RESOLUTION AFFIRMING THE DECISION OF THE SUPERINTENDENT**

**HIB CASE NO. 2023-02**

**WHEREAS**, the Board of Education has received the Superintendent's report of an investigation into an allegation of Harassment/Intimidation/Bullying ("HIB") assigned Case No. 2023-02 ; and **WHEREAS**, pursuant to N.J.S.A. 18A:37-15(d), the Superintendent has informed the appropriate parents/guardians of the students involved in these incidents with the following information: (1) the nature of the investigation; (2) whether the District found evidence of HIB; (3) whether discipline was imposed; and (4) whether services were provided to address the incident of HIB; and

**WHEREAS**, the Board of Education has had the opportunity to review the Superintendent's recommendations with respect to the allegation of HIB and subsequent investigation.

**NOW, THEREFORE BE IT RESOLVED**, that the Board hereby affirms the Superintendent's decision in HIB Case No. 2023- for the reasons set forth in the Investigation and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

4. **RECOMMENDATION TO APPROVE THE FIRE AND SECURITY DRILLS FOR APRIL 2023**

**RESOLVED**, That the Board of Education approve the fire and security drills for April 2023.

5. **RECOMMENDATION TO APPROVE USE OF FACILITIES FOR SUMMER CAMP COACH MICHAEL BRUNER LLC ON THE FOLLOWING DATES AT A COST OF \$600 PER WEEK**

- June 20-June 23, 2023
- June 27-June 30, 2023

6. **RECOMMENDATION TO APPROVE THE FOLLOWING CLASS TRIPS**

- 6<sup>TH</sup> Grade to attend Seaside Boardwalk (Coin Castle, Mini Golf, Omni VR) on June 1, 2023 from 10:30 am-2:30 pm.
- 6<sup>th</sup> Grade to attend Jersey Shore Pirates on June 8, 2023 at no cost to the district.
- 6<sup>th</sup> Grade to attend IPLAY on June 8, 2023 at no cost to district. Using funds from 6<sup>th</sup> grade fund.
- 5<sup>th</sup> Grade to attend Summit Beach seining trip on June 2, 2023 at no cost to the district.

7. **RECOMMENDATION TO APPROVE THE FIRST READING OF THE POLICY ALERT 230 PRESENTED BY STRAUSS ESMAY**

- Policy 0144 Board Member Orientation
- Policy 2520 Instructional Supplies
- Policy 3217 Use of Corporal Punishment
- Policy 4217 Use of Corporal Punishment
- Policy 5305 Health Services Personnel
- Policy 5308 Student Health Records
- Policy 5310 Health Services
- Policy 6112 Reimbursement of Federal and Other Grant Expenditures
- Policy 6115.01 Federal Awards/Funds Internal Controls –Allowability of Costs
- Policy 6115.04 Federal Funds – Duplication of Benefits
- Policy 6311 Contracts for Goods or Services Funded by Federal Grants
- Policy 7440 School District Security
- Policy 9100 Public Relations
- Policy 9140 Citizens Advisory Committees (Revised)