

ISLAND HEIGHTS BOARD OF EDUCATION

ISLAND HEIGHTS, NEW JERSEY

REGULAR MEETING, WEDNESDAY, JULY 12, 2023

6:15 pm

AGENDA

1. CALL TO ORDER - FLAG SALUTE
2. ROLL CALL
3. PUBLIC ANNOUNCEMENT - OPEN PUBLIC MEETINGS ACT

MEMBERS OF THE PUBLIC MAY DISCUSS AN AGENDA AT THIS TIME.
NEW BUSINESS MAY BE DISCUSSED DURING PRIVILEGE OF THE FLOOR. PLEASE
STATE YOUR NAME FOR THE RECORD.

4. APPROVE MINUTES

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE
FOLLOWING MEETING:

June 14, 2023 – Regular Meeting & Closed Session
June 28, 2023 – CSA Meeting

5. APPROVE PAYMENT OF BILLS

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE PAYMENT OF BILLS
JUNE 17, 2023 THROUGH JULY 31, 2023, AS FOLLOWS:

CURRENT ACCOUNT JULY	\$263,729.23
CURRENT ACCOUNT JUNE	\$145,789.71
LUNCH ACCOUNT JUNE	\$ 203.45

6. APPROVE FINANCIAL REPORTS

RESOLVED THAT THE BOARD OF EDUCATION APPROVE THE FINANCIAL REPORTS
OF THE BOARD SECRETARY AND THE TREASURER OF SCHOOL MONEY, FOR THE
MONTHS OF May 31, 2023 WHICH ARE IN AGREEMENT

7. APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

PURSUANT TO N.J.A.C. 6A:23-2.11@3 I, FRANK J. FRAZEE, SCHOOL BUSINESS
ADMINISTRATOR, CERTIFY THAT AS OF JULY 8, 2023, NO BUDGETARY LINE ITEM
ACCOUNT HAS OBLIGATIONS AND PAYMENTS (CONTRACTED ORDER) WHICH IN
TOTAL EXCEED THE AMOUNT APPROPRIATED BY THE DISTRICT BOARD OF
EDUCATION PURSUANT TO N.J.S.A. 18A:22-8.1, THAT THE DISTRICT FINANCIAL
ACCOUNTS HAVE BEEN RECONCILED AND ARE IN BALANCE.

8. **APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

THROUGH THE ADOPTION OF THIS RESOLUTION, WE THE ISLAND HEIGHTS BOARD OF EDUCATION, PURSUANT TO NJAC 6A22-2.11 (C) 4, CERTIFY THAT AS OF JULY 8, 2023 AFTER REVIEW OF THE SECRETARY'S MONTHLY FINANCIAL REPORT (APPROPRIATIONS SECTION) AND UPON CONSULTATION WITH THE BUSINESS ADMINISTRATOR AND OTHER APPROPRIATE DISTRICT OFFICIALS, THAT TO THE BEST OF OUR KNOWLEDGE, NO MAJOR ACCOUNT OR FUND HAS BEEN OVEREXTENDED IN VIOLATION OF NJAC 6A:22-2.11(C)4 1-vi AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO MEET THE DISTRICT'S FINANCIAL OBLIGATIONS FOR THE REMAINDER OF THE FISCAL YEAR.

9. **COMMITTEE REPORTS**

10. **PRINCIPAL'S REPORT**

11. **REPORT AND RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**

Attached

12. **ANNOUNCEMENTS**

August Board Meeting August 9, 2023 at 6:15 p.m.

13. **UNFINISHED NEW BUSINESS**

14. **PRIVILEGE OF THE FLOOR**

15. **EXECUTIVE SESSION – PRESENT CSA EVALUATION**

16. **MEETING ADJOURNED**

SUPERINTENDENT’S RECOMMENDATIONS

1. RECOMMENDATION TO APPROVE MEMBERSHIP DUES

RESOLVED, That the Board of Education approve the membership dues for the 2023-24 school year as follows:

Board	NJSBA	\$2,100.87
	NJASA	2,766.00
	NJPSA	860.00

2. RECOMMENDATION TO APPROVE ROBERT HULSART & COMPANY FOR THE 2022-2023 AUDIT

RESOLVED, That the Board of Education approve Robert Hulsart & Company as our auditor for the 2022-23 school year at a cost of \$7,000.00.

3. RECOMMENDATION TO APPROVE INSURANCE FOR THE 7/1/23-6/30/24 POLICY TERM

RESOLVED, That the Board of Education approve New Jersey School Boards Insurance Group through CBIZ Insurance Agency dba CBIZ Centric to provide the insurance package that includes Property, General Liability, Automobile (Hired & non-owner), Electronic Data Processing, DIC Flood/Earthquake, Crime (Public Employees), Boiler Machinery, School Leaders, Excess Liability and Workmen’s Compensation for a total cost of \$43,841.

4. RECOMMENDATION TO APPROVE NJ SCHOOLS INSURANCE GROUP INDEMNITY AND TRUST AGREEMENT TO JOIN/RENEW MEMBERSHIP

RESOLVED, That the Board of Education approve New Jersey School Boards Insurance Group Indemnity and Trust Agreement to join/renew membership from July 1, 2020-July 1, 2024. (As presented).

5. RECOMMENDATION TO APPROVE DENTAL AND VISION FROM JULY 1, 2023-JUNE 30, 2024

RESOLVED, That the Board of Education approve Dental and Vision from July 1, 2023-June 30, 2024 as follows:

Dental Coverage	Cost
Single	\$ 57.98
Husband/Wife	\$115.04
Parent/Child	\$115.04
Family	\$173.05
Vision Coverage	\$10.52 (All Single, Employee/Spouse, Employee/Children, Employee + Spouse +Children)

6. RECOMMENDATION TO APPROVE THE SUBMISSION OF THE IDEA GRANT FOR THE 2023-24 SCHOOL YEAR

RESOLVED, That the Board of Education approve the submission of the IDEA Grant for the 2023-24 school year.

BASIC	\$38,573
PRESCHOOL	823

7. RECOMMENDATION TO APPROVE MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES JUNE 2023

Number of Incidences: Two Founded

RESOLUTION AFFIRMING THE DECISION OF THE SUPERINTENDENT

HIB CASE NO. 2023-03

WHEREAS, the Board of Education has received the Superintendent's report of an investigation into an allegation of Harassment/Intimidation/Bullying ("HIB") assigned Case No. 2023-02 ; and WHEREAS, pursuant to N.J.S.A. 18A:37-15(d), the Superintendent has informed the appropriate parents/guardians of the students involved in these incidents with the following information: (1) the nature of the investigation; (2) whether the District found evidence of HIB; (3) whether discipline was imposed; and (4) whether services were provided to address the incident of HIB; and WHEREAS, the Board of Education has had the opportunity to review the Superintendent's recommendations with respect to the allegation of HIB and subsequent investigation. NOW, THEREFORE BE IT RESOLVED, that the Board hereby affirms the Superintendent's decision in HIB Case No. 2023- for the reasons set forth in the Investigation and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

RESOLUTION AFFIRMING THE DECISION OF THE SUPERINTENDENT

HIB CASE NO. 2023-04

WHEREAS, the Board of Education has received the Superintendent's report of an investigation into an allegation of Harassment/Intimidation/Bullying ("HIB") assigned Case No. 2023-02 ; and WHEREAS, pursuant to N.J.S.A. 18A:37-15(d), the Superintendent has informed the appropriate parents/guardians of the students involved in these incidents with the following information: (1) the nature of the investigation; (2) whether the District found evidence of HIB; (3) whether discipline was imposed; and (4) whether services were provided to address the incident of HIB; and WHEREAS, the Board of Education has had the opportunity to review the Superintendent's recommendations with respect to the allegation of HIB and subsequent investigation. NOW, THEREFORE BE IT RESOLVED, that the Board hereby affirms the Superintendent's decision in HIB Case No. 2023- for the reasons set forth in the Investigation and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

8. RECOMMENDATION TO APPROVE MONTHLY TRANSFER REPORT FOR THE 2022-23 SCHOOL YEAR AS PRESENTED

RESOLVED, That the Board of Education approve the Monthly Transfer Report for Transfers for the 2022-23school year.

9. RECOMMENDATION TO APPROVE THE SECOND READING OF THE FOLLOWING MANDATED POLICIES AS PRESENTED BY STRAUSS ESMAY

- Policy 7440 School District Security

10. RECOMMENDATION TO ACCEPT RESIGNATION LETTER

RESOLVED, That the Board of Education accept letter of resignation from Jessica Christiansen effective 6/30/2023.

11. **RECOMMENDATION TO APPROVE SIXTH GRADE ADVISORS FOR THE 2023-24 SCHOOL YEAR**

RESOLVED, That the Board of Education approve Michael Bruner and Kelly Torres as the sixth grade advisors for the 2023-24 school year at a cost of \$800 (\$400 each).

12. **RECOMMENDATION TO APPROVE USE OF FACILITY FOR THE UNITED METHODIST CHURCH HOUSE TOUR ON DECEMBER 2, 2023**

RESOLVED, That the Board of Education approve the use of facility for the United Methodist Church on December 2, 2023 and December 1, 2023 to set it up at a cost of \$225.